

**Study Session Minutes  
Ottawa, Kansas  
Minutes of August 07, 2017**

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Mayor Caylor, Commissioner Crowley, Commissioner Graves, and Commissioner Jorgensen. Commissioner Skidmore was absent. A quorum was present.

Mayor Caylor called the meeting to order.

**Public Comments**

None offered at this time.

**Minutes to Review**

The Governing Body reviewed minutes from the July 24, 2017 Study Session and agreed by consensus to place this item on the next Regular Meeting agenda on August 16, 2017.

**Ordinance—Amending Chapter 12 (School Zones) of Municipal Code**

The Governing Body heard from Public Works Director Michael Haeffele who discussed an amendment establishing new school zones for Sunflower Elementary and sets the speed limit within the zones at 20 miles per hour to be consistent with other school zones in the community and answered questions from the Governing Body. It was agreed by consensus to place this item on the next Regular Meeting agenda.

*Commissioner Skidmore arrived at 4:02.*

**League of Kansas Municipalities Annual Conference Voting Delegates**

The Governing Body heard from Mayor Caylor and City Manager Richard U. Nienstedt regarding the need to elect three voting delegates and three alternate voting delegates for the League of Kansas Municipalities (LKM) Conference. It was agreed to bring this back to the next Study Session on August 14, 2017.

**Appointment of Kansas Municipal Gas Agency Director**

The Governing Body heard from City Manager Richard U. Nienstedt regarding the need to appoint a Kansas Municipal Gas Agency Director. The Governing Body discussed Utilities Director Dennis Tharp for the position. The Governing Body agreed by consensus to place this item on the next Regular Meeting consent agenda.

**Prairie Paws Animal Shelter Community Assessment**

The Governing Body heard from Prairie Paws Executive Director Melissa Reed who reviewed a new project that looks at how the community addresses animal welfare, attempts to create a bigger impact in the community, and addresses the financial needs of the shelter. Ms. Reed invited the Commission to attend a joint meeting November 1, 2017.

**City Manager's Report**

None

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### **Commissioner's Reports**

Commissioner Jorgensen reported on the following:

- OMA Board Retreat today at 5:30 pm

### **Mayor's Report**

Mayor Caylor reported on the following:

- Mayor Caylor asked for an update on the Police Department activity

Assistant Police Chief Adam Weingartner discussed the success of the August 6, 2017 DARE camp and stated that graduation for the class would be on August 8, 2017 at 6:00 pm.

After discussion, the Governing Body agreed by consensus to cancel the August 28, 2017 Study Session.

### **Announcements**

Mayor Caylor announced the following:

- August 14, 2017 Study Session, 4:00 pm, City Hall
- August 16, 2017 Regular Meeting, 9:30 am, City Hall
- August 16, 2017 New Healthcare & Educator Luncheon (REPLACES Joint City/County/USD 290 Meeting), 11:45 am, Sunflower Elementary, 1325 Falcon Way
- August 22, 2017 OU Fusion, 6:00-8:00 pm, 300 Block of Main
- August 26, 2017 Airport Fun Day, 8:00 am -1:00 pm, Ottawa Municipal Airport

### **Adjournment**

There being no further business to come before the Governing Body, Commissioner Skidmore made a motion, seconded by Commissioner Crowley, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Mayor Caylor declared the meeting duly adjourned at 4:16 pm.

/s/ Laurel R. Gimzo

Laurel Gimzo, Assistant City Clerk