

**Study Session Minutes  
Ottawa, Kansas  
Minutes of July 31, 2017**

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Mayor Caylor, Commissioner Graves, Commissioner Jorgensen, and Commissioner Crowley. Commissioner Skidmore was absent. A quorum was present.

Mayor Caylor called the meeting to order.

**Public Comments**

None offered at this time.

**Minutes to Review**

The Governing Body reviewed minutes from the July 17, 2017 Study Session Meeting and agreed by consensus to place this item on the next Regular Meeting agenda on August 2, 2017.

*Commissioner Skidmore arrived at 4:02 pm.*

**Installation of Historical Signs Near the Prairie Spirit Trail Bridge**

The Governing Body heard from Diana Staresinic-Deane with Old Depot Museum and Public Works Director Michael Haeffele who discussed mounting historical signs on the inside railings of the Prairie Spirit Trail Bridge. Mrs. Staresinic-Deane explained the signs would help tell the story of the waterways, were paid for through grants, that City staff assistance installing the signs was needed, and answered questions from the Governing Body. It was agreed by consensus to approve the installation of historical signs near the Prairie Spirit Trail Bridge.

**Approval to Purchase P25 Compliant Radio**

The Governing Body heard from Police Chief Dennis Butler and Fire Chief Tim Matthias who provided a presentation on the proposed P25 Compliant Radio system. It was explained this radio purchase will coincide with Franklin County's purchase and installation of P25 Radio System infrastructure.

It was further explained this will upgrade the current business class radio platform to a Public Safety system, which will allow more effective and reliable communications among local first responders, City and County department personnel, and enhance mutual aid radio communications when necessary.

Chief Butler explained that authority to proceed is contingent upon the approval of Franklin County Commission and answered questions from the Governing Body. It was agreed by consensus to place this item on the next Regular Meeting agenda.

**National Night Out**

Police Chief Dennis Butler discussed how National Night Out began and Mayor Caylor reviewed the Commissioners' schedules for neighborhood visits.

**Monthly Financial & Activity Report—May & June**

The Governing Body reviewed the May and June Monthly Financial and Activity reports with City Staff and community services partners.

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### **2018 Budget Discussion**

The Governing Body heard from Finance Director Scott Bird who reviewed the 4 taxing funds, discussed the property tax impact on the budget, and answered questions from the Governing Body.

### **Kansas Department of Health & Environment Loan Agreement Amendment**

The Governing Body heard from City Manager Richard U. Nienstedt who reviewed an amendment to the loan on the raw water line project that decreases the amount of the loan from \$3,262,500 to \$1,528,715.22 and revises a new first repayment date of February 1, 2018 and answered questions from the Governing Body. It was agreed by consensus to place this item on the next Regular Meeting agenda.

### **Proclamation—Bethany Chapel Missionary Baptist Church 150th Anniversary**

The Governing Body reviewed a proclamation recognizing Ottawa Bethany Chapel Missionary Baptist Church on their 150th anniversary and agreed by consensus to place this item, with the suggested edit, on the next Regular Meeting agenda.

### **City Manager's Report**

None

### **Commissioner's Reports**

Commissioner Skidmore reported on the following:

- Kanza Park looks great

Commissioner Jorgensen reported on the following:

- Construction on K68 and Main Street

Public Works Director Michael Haeffele explained that once the concrete is finished at the intersection of K68 and Main Street the intersection will be open for both the Tractor Show and the Car Show. Mr. Haeffele explained that the center alley will not be removed, but will be smaller once the intersection is finished.

### **Mayor's Report**

None

### **Announcements**

Mayor Caylor announced the following:

- August 1, 2017 National Night Out
- August 2, 2017 Regular Meeting, 7:00 pm, City Hall
- August 4, 2017 Friday Forum Follow-up Discussion Luncheon, 11:30 am, City Hall
- 1<sup>st</sup> Friday Forum: Importance of Data for Housing
- August 7, 2017 Study Session, 4:00 pm, City Hall
- August 22, 2017 OU Fusion, 6:00-8:00 pm, 300 Block of Main
- August 26, 2017 Airport Fun Day, 8:00 am -1:00 pm, Ottawa Municipal Airport

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**Adjournment**

There being no further business to come before the Governing Body, Commissioner Graves made a motion, seconded by Commissioner Crowley, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Mayor Caylor declared the meeting duly adjourned at 5:27 pm.

/s/ Laurel R. Gimzo  
Laurel Gimzo, Assistant City Clerk