

**Study Session Minutes
Ottawa, Kansas
Minutes of August 14, 2017**

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Mayor Caylor, Commissioner Skidmore, Commissioner Crowley, Commissioner Graves, and Commissioner Jorgensen. A quorum was present.

Mayor Caylor called the meeting to order.

Public Comments

None offered at this time.

Minutes to Review

The Governing Body reviewed minutes from the July 19, 2017 Regular Meeting and agreed by consensus to place this item on the next Regular Meeting agenda on August 16, 2017.

League of Kansas Municipalities Annual Conference Voting Delegates

The Governing Body heard from Mayor Caylor and City Manager Richard U. Nienstedt regarding the need to elect three voting delegates for the League of Kansas Municipalities (LKM) Conference. The Governing Body discussed the following voting delegates: Commissioner Skidmore, City Manager Richard U. Nienstedt, and Mayor Caylor. The Governing Body agreed by consensus to place this item on the next Regular Meeting consent agenda.

Resolution—Public Hearing for the Creation of an Additional Community Improvement District (CID) Within the Lodging Project and Declaring the Intent to Levy a CID Sales Tax

The Governing Body heard from Bond Counsel Tyler Ellsworth who explained there was an error in notice for the previous public hearing that was set for August 16, 2017 and reviewed a resolution resetting a Public Hearing for August 31, 2017 at 8:30 am to consider the advisability of creating an additional CID and the imposition by the City of a 1.0% CID Sales Tax within the CID for the Lodging Site Only and respectfully requested action at this meeting. Commissioner Skidmore made a motion, seconded by Commissioner Graves, to adopt the resolution. The motion was considered and upon being put, all present voted aye. The Mayor declared the resolution duly adopted and the resolution was duly numbered Resolution No. 1730-17.

Ordinance Authorizing the Creation of the Holiday Inn Express & Suites CID II

The Governing Body heard from the Bond Counsel Tyler Ellsworth who reviewed an ordinance authorizing the creation of the Holiday Inn Express & Suites Ottawa CID II in the City of Ottawa and authorizing the imposition of a Community Improvement District sales tax to be collected within such district. City Attorney Blaine Finch explained no action was required today and that the Commissioner's signatures on the special call form stand as the call for a special meeting. The Governing Body agreed by consensus to place this item on the August 31, 2017 Special Call meeting agenda.

Airport Advisory Board—Proposed Legislation for Air Traffic Control Privatization

The Governing Body heard from Post Advisor Jen Sharp and Chairman of the Airport Board Jack Miller who addressed concerns with the Air Traffic Control Privatization Bill and explained how this bill could negatively impact both the State of Kansas and the City of Ottawa.

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Ms. Sharp and Mr. Miller requested that the Commission write state representatives voicing opposition to the Air Traffic Control Privatization Bill and answered questions from the Governing Body. Mayor Caylor stated that the Commission would look into the bill more and move forward with a response.

City Manager's Report

City Manager Richard U. Nienstedt reported on the following:

- Rezoning of county parcel

Community Development Director Wynndee Lee provided details of the potential Franklin County rezoning of a ground parcel, explained that the zoning project had previously been rezoned I-2 Heavy Industrial, and answered questions from the Governing Body. Mayor Caylor, with agreement from the Governing Body, stated the Commission would remain neutral on this rezoning decision.

Mr. Nienstedt discussed the Governing Body's attendance at the OU Fusion booth on Tuesday, August 22, 2017 from 6-8 pm.

Commissioner's Reports

None

Mayor's Report

Mayor Caylor reported on the following:

- Commission will be taking a selfie after today's meeting for City Hall Selfie Day

Announcements

Mayor Caylor announced the following:

- August 16, 2017 Regular Meeting, 9:30 am, City Hall
- August 16, 2017 New Healthcare & Educator Luncheon (REPLACES Joint City/County/USD 290 Meeting), 11:45 am, Sunflower Elementary, 1325 Falcon Way

Adjournment

There being no further business to come before the Governing Body, Commissioner Jorgensen made a motion, seconded by Commissioner Graves, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Mayor Caylor declared the meeting duly adjourned at 4:23 pm.

/s/ Laurel R. Gimzo

Laurel Gimzo, Assistant City Clerk

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