

OTTAWA CITY COMMISSION REGULAR MEETING AGENDA  
City Hall Commission Chambers – 101 S. Hickory  
Wednesday, September 20, 2017 – 9:30 am



If you need this information in another format or require a reasonable accommodation to attend this meeting, please contact the City Clerk's office at 785-229-3600. Please give advance notice of at least two (2) working days. TTY users please call 711.

**Please notify the City Clerk before the meeting if you wish to address the City Commission.**

1. **Call to Order**
2. **Roll Call**      \_\_\_\_\_ Caylor      \_\_\_\_\_ Skidmore      \_\_\_\_\_ Graves      \_\_\_\_\_ Jorgensen      \_\_\_\_\_ Crowley
3. **Welcome**
4. **Pledge of Allegiance**
5. **Invocation – Pastor Charlie Adams, First Lutheran Church**

**Consent Agenda – Items 6-7**

6. **Minutes from the July 31, 2017, August 7, 2017 and August 14, 2017 Study Sessions as well as the August 2, 2017 Regular Meeting**
7. **Agenda Approval**

Motion: \_\_\_\_\_      Second: \_\_\_\_\_      Vote: \_\_\_\_\_

**Regular Agenda**

8. **Public Comments.** Persons who wish to address the City Commission regarding items on the agenda may do so as that agenda item is called. Persons who wish to address the City Commission regarding items not on the agenda and that are under the jurisdiction of the City Commission may do so at this time when called upon by the Mayor. Comments on personnel matters and matters pending in court or with other outside tribunals are not permitted. Speakers are limited to three minutes. Any presentation is for information purposes only. No action will be taken.
9. **Declaration.** At this time I'd like to give Commissioners a chance to declare any conflict or communication they've had that might influence their ability to consider today's issues impartially.

**New Business**

10. **Proclamation Recognizing Constitution Week on September 17-23, 2017**  
**Comments:** Constitution Week is an official week to commemorate the anniversary of the creation of the world's longest-lived written Constitution. Members of the General Edward Hand Chapter, Daughters of the American Revolution will attend the meeting and Gayle Short will accept the proclamation.
11. **Proclamation Recognizing October as Community Planning Month**  
**Comments:** Community Planning Month is an opportunity to publically recognize the dedication of Planning Commission members as well as highlight the importance of sound planning and plan implementation. Planning Commission Chairperson, Jack Maxwell will accept the proclamation.
12. **Public Hearing to Allow Comments on CDBG Old City Hall Grant – Wynndee Lee & Susan Galemore**  
**Comments:** Rehabilitation work planned for the grant has been completed and staff is ready to close the grant.

Open: \_\_\_\_\_      Close: \_\_\_\_\_

**13. Request for Approval of Resolution Authorizing the Mayor and City Clerk to Sign Closeout Documents for the CDBG Old City Hall Grant – Wynndee Lee & Susan Galemore**

**Comments:** Authorization to execute the closeout documents for this grant.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Vote: \_\_\_\_\_

**14. Acceptance of the Fiscal 2016 Financial Audit.**

**Comments:** The 2016 Financial Audit was prepared by Mize Houser & Company, P.A.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Vote: \_\_\_\_\_

**15. Report by City Manager**

**16. Reports by City Commissioners**

**17. Report by Mayor**

**Announcements**

- September 20, 2017 Joint City/County/USD 290 Mtg, 12:00 pm, County Annex
- September 21, 2017 Retirement Reception for Officer James Kerns, 2:00-4:00 pm, Police Dept
- September 25, 2017 Study Session, 4:00 pm, City Hall
- October 2, 2017 Study Session, 4:00 pm, City Hall
- October 4, 2017 **Regular** Meeting, 7:00 pm, City Hall
- October 6, 2017 City Employee/Retiree/Volunteer Fall Festival, 5:00-8:00 pm, Streets Barn

**Adjourn**

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Vote: \_\_\_\_\_