

**Study Session Minutes
Ottawa, Kansas
Minutes of July 24, 2017**

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Mayor Caylor, Commissioner Skidmore, Commissioner Graves, Commissioner Jorgensen, and Commissioner Crowley. A quorum was present.

Mayor Caylor called the meeting to order.

Public Comments

None offered at this time.

Minutes to Review

The Governing Body reviewed minutes from July 10, 2017 Special Call Study Session Meeting and agreed by consensus to place this item on the next Regular Meeting agenda on August 2, 2017.

Resolution—Wastewater Service Rates

The Governing Body heard from Assistant Utilities Director David Buehler and Jerry McKenzie with MGT Consulting who reviewed a resolution that delineates the needed rate increases to keep the wastewater fund healthy and to assist with on-going maintenance as well as Capital Improvement Plan projects. Mr. Buehler stated the last rate increase was in 2012. Mr. McKenzie covered how the wastewater rate model works and advised a 7% rate increase for 2018, a 5% increase for 2019 and 2020, followed by a 1.5% increase for the next two years and answered questions from the Governing Body. It was agreed by consensus to place this item on the next Regular Meeting agenda.

Approval of Electric Interconnection and Delivery Service Agreement with Kansas City Power & Light (KCP&L)

The Governing Body heard from Utilities Director Dennis Tharp who reviewed an agreement that outlines terms and conditions under which the City system will interconnect with KCP&L and answered questions from the Governing Body. It was agreed by consensus to place this item on the next Regular Meeting agenda.

Ordinance—2017 Standard Traffic Ordinance (STO)

The Governing Body heard from Police Chief Dennis Butler who provided a summary of the revisions made to the 2017 Standard Traffic Ordinance (STO) and reviewed an ordinance incorporating by reference the 2017 Stand Traffic Ordinance for Kansas Cities.

Chief Butler explained the changes are related to the requirement for bicycle lights between sunset and sunrise and discussed the added option for the operator to wear a device that is visible from a distance of 500 feet to the rear. Chief Butler also discussed the seat belt fine increase from \$10 to \$30, with the \$20 increase to be applied to the Kansas Seat Belt Safety Fund. It was agreed by consensus to place this item on the next Regular Meeting agenda.

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Ordinance—Uniform Public Offense Code (UPOC) Changes for 2017

The Governing Body heard from Police Chief Dennis Butler and City Attorney Blaine Finch who provided a summary of the revisions made to the 2017 Uniform Public Offense Code and reviewed an ordinance incorporating by reference the 2017 UPOC for Kansas Cities, with certain amendments to include Section 10.6 Air Gun, Air Rifle, Bow and Arrow, Slingshot, BB Gun or Paintball Gun. It was agreed by consensus to place this item on the next Regular Meeting agenda.

Ottawa University Fusion

The Governing Body heard from City Manager Richard U. Nienstedt who addressed participation in the Ottawa University Fusion event on August 22, 2017 from 6:00 - 8:00 pm and answered questions from the Governing Body. The Governing Body agreed to participate.

2018 Budget Discussion

The Governing Body heard from City Manager Richard U. Nienstedt and Finance Director Scott Bird who reviewed the published 2.135 mill increase from the 2017 budget and answered questions from the governing body.

City Manager's Report

City Manager Richard U. Nienstedt reported on the following:

- City of Ottawa Leadership Academy Graduation Lunch, Tuesday, July 25, 2017 at 11:30 am in City Hall Commission Chambers
- National Night Out, Tuesday, August 1, 2017
- League of Kansas Municipalities (LKM) Annual Conference, Saturday, September 16, 2017 through Monday, September 18, 2017, is the same weekend as annual car show
- LKM voting delegates and alternate delegates will be on the next Study Session agenda on August 7, 2017

Commissioner's Reports

None

Mayor's Report

None

Announcements

Mayor Caylor announced the following:

- July 27, 2017 Proximity Park Groundbreaking Ceremony, Program & Reception 10:00 am, Proximity Park, 2542 Montana Rd
- July 29, 2017 Play Day, 10:00 am -1:00 pm, Forest Park
- July 31, 2017 Study Session, 4:00 pm, City Hall
- August 1, 2017 National Night Out
- August 26, 2017 Airport Fun Day, 8:00 am-1:00 pm, Ottawa Municipal Airport

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Adjournment

There being no further business to come before the Governing Body, Commissioner Skidmore made a motion, seconded by Commissioner Graves, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Mayor Caylor declared the meeting duly adjourned at 5:08 pm.

/s/ Laurel Gimzo

Laurel Gimzo, Assistant City Clerk