

**Study Session Minutes
Ottawa, Kansas
Minutes of June 19, 2017**

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Mayor Caylor, Commissioner Graves, Commissioner Jorgensen, and Commissioner Skidmore. A quorum was present.

Mayor Caylor called the meeting to order.

Public Comments

None offered at this time.

Elizabeth Layton Center 2017 Funding Agreement

The Governing Body heard from Elizabeth Layton Center's CFO Perry Chapman who reviewed a request for \$2,500 in funding for 2017 for economic and community development services and discussed how city funding is used, the benefits of staff and public training, and answered questions from the Governing Body. It was agreed by consensus to place this item on the next Regular Meeting agenda on June 21, 2017.

Proclamation—100th Anniversary of City Management in Kansas

The Governing Body reviewed a proclamation recognizing June 18th, 2017 as the 100th anniversary of city management in Kansas. The Governing Body agreed by consensus to place this item on the next Regular Meeting agenda.

Resolution—Revised Hearing Notice for Holiday Inn Project Plan

The Governing Body heard from Community Development Director Wynndee Lee who reviewed a resolution repealing and replacing Resolution No. 1720-17 due to statutory notice requirements that could not be met for a June 21, 2017 public hearing and requested action at this meeting. Mrs. Lee explained this resolution will set the date and time for a public hearing on July 19, 2017 at 9:30 am to create a Tax Increment Financing Project for the Lodging Project Plan within the NW I-35 and Princeton District. Mrs. Lee explained that the previous resolution would need revised and replaced, that no other original documents were changed for the project, and answered questions from the Governing Body. Commissioner Skidmore made a motion, seconded by Commissioner Graves, to adopt this resolution. The motion was considered and upon being put, all present voted aye. The Mayor declared the resolution duly adopted and the resolution was duly numbered Resolution No. 1723-17.

Ottawa Recreation Commission Report

The Governing Body heard from Chad Bruner with the Ottawa Recreation Commission (ORC) who gave an update on the increased attendance in 2016 and 2017, discussed partnerships with local schools, and answered questions from the Governing Body.

Lakeside Estates and Plan for Park Development Discussion

The Governing Body heard from Community Development Director Wynndee Lee who reviewed the City's acquisition of Lakeside Estates several years ago. Mrs. Lee explained that a long term plan for the type of park development has not been created, but that there are approximately 6 parcels of land that could be sold. The Governing Body discussed possible options for a new park and requested Mrs. Lee bring an update to a future Study Session.

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2018 Budget Review

The Governing Body reviewed the following budgets with representatives for each:

- Special Funds: Streets, Stormwater, Airport
- Special Funds: Parks

City Manager's Report

City Manager Richard U. Nienstedt reported on the following:

- Setting up times to review the remaining budget funds

Commissioner's Reports

None

Mayor's Report

Mayor Caylor reported on the following:

- Congratulated Commissioner Jorgensen on daughter's wedding
- City band tomorrow night

Announcements

Mayor Caylor announced the following:

- June 21, 2017 Regular Meeting, 9:30 am, City Hall
- June 21, 2017 Joint City/County/USD 290 Meeting, County Offices, 12:00 pm
- June 26, 2017 Study Session (EXTENDED BUDGET), 3:30 pm - 6:00 pm
- July 4, 2017 4th of July Holiday, City Offices CLOSED
- August 1, 2017 National Night Out

Adjournment

There being no further business to come before the Governing Body, Commissioner Graves made a motion, seconded by Commissioner Skidmore, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Mayor Caylor declared the meeting duly adjourned at 5:32 pm.

/s/ Laurel Gimzo

Laurel Gimzo, Assistant City Clerk

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