

**Study Session Minutes
Ottawa, Kansas
Minutes of May 22, 2017**

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Mayor Caylor, Commissioner Graves, Commissioner Jorgensen, and Commissioner Skidmore. A quorum was present.

Mayor Caylor called the meeting to order.

Public Comments

None offered at this time.

Minutes to Review

The Governing Body reviewed minutes from the May 1, 2017 Study Session, May 3, 2017 Regular Meeting, May 8, 2017 Study Session and May 15, 2017 Study Session and agreed by consensus to place these items on the next Regular Meeting agenda on June 7, 2017.

Monthly Financial & Activity Report—April

The Governing Body reviewed the January Monthly Financial and Activity Reports with City Staff and community service organizations.

2017 Budget Review

The Governing Body reviewed the following budgets with representatives for each:

- Prairie Paws Animal Shelter (1100)
- Ottawa Main Street Association (1100)
- Franklin County Development Council (1100)

It was agreed to bring the Ottawa Main Street Association and Franklin County Development Council budgets back to the next Study Session on June 5, 2017.

City Manager's Report

City Manager Richard U. Nienstedt reported on the following:

- Tomorrow is free movie night at the Ottawa Memorial Auditorium
- Request for sewer rate increase will be on a future Study Session agenda
- Levee Repairs—Public Works Director Michael Haeffele provided an update on the status of the levee repairs, discussed the process for construction and design, and explained that the Project Information Report was waiting on approval.

Commissioner's Reports

Commissioner Jorgensen asked Utilities Director Dennis Tharp about the repair timeline and invasiveness of the expected water line work in the downtown district, area north of the river, and area near the park. Mr. Tharp explained the downtown work information should be available within the month, that the work would be open trench, and that service lines would have to be extended.

Mayor's Report

None

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Announcements

Mayor Caylor announced the following:

- May 29, 2017 Memorial Day-City Hall closed
- May 29, 2017 Study Session CANCELED for Memorial Day
- June 5, 2017 Study Session, 4:00 pm, City Hall
- June 7, 2017 Regular Meeting, 7:00 pm, City Hall
- June 26, 2017 Study Session (EXTENDED BUDGET), 3:30 pm - 6:00 pm
- July 3, 2016 Study Session (EXTENDED BUDGET), 3:30 pm - 6:00 pm
- 2017 Priorities Reviewed Frequently

Adjournment

There being no further business to come before the Governing Body, Commissioner Skidmore made a motion, seconded by Commissioner Graves, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly adjourned at 5:22 pm.

/s/ Laurel Gimzo

Laurel Gimzo, Assistant City Clerk