

**Study Session Minutes
Ottawa, Kansas
Minutes of May 15, 2017**

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Mayor Caylor, Commissioner Graves, Commissioner Jorgensen, and Commissioner Skidmore. A quorum was present.

Mayor Caylor called the meeting to order.

Public Comments

None offered at this time.

Minutes to Review

The Governing Body reviewed minutes from the April 19, 2017 Regular Meeting and April 24, 2017 Study Session and agreed by consensus to place these items on the next Regular Meeting agenda on May 17, 2017.

Proclamation—Building Safety Month

The Governing Body reviewed a proclamation recognizing the month of May 2017 as Building Safety Month and agreed by consensus to place this item on the next Regular Meeting agenda.

Proclamation—National Kids to Parks Day

The Governing Body reviewed a proclamation recognizing May 20, 2017 as National Kids to Parks Day and agreed by consensus to place this item on the next Regular Meeting agenda.

Resolution—Official Naming of Teen Park

The Governing Body heard from Community Development Director Wynndee Lee who reviewed the fundraising goals and naming opportunities for the Teen Park. Play Task Force's Chairman Fonda Rose stated the Goppert Foundation made a generous gift of \$50,000.00 that was anticipated as a "naming" donation with the suggestion of Goppert Teen Park. Mrs. Lee discussed the recommendation for the Goppert Teen Park name, that a resolution would be needed, and answered questions from the Governing Body. It was agreed by consensus to place the resolution on the next Regular Meeting agenda.

Resolution—GAAP Waiver

The Governing Body heard from Finance Director Scott Bird who reviewed a resolution to waive the statutory requirement to use GAAP-Based Accounting for the reporting of the 2017 fiscal year. It was agreed by consensus to place this item on the next Regular Meeting agenda.

Resolution—Acceptance of Sanitary Sewer Improvements at 925 W. 7th Street

The Governing Body heard from Utilities Director Dennis Tharp who reviewed a resolution accepting the sanitary sewer public improvements installed in the City's utility easement at 925 W. 7th Street, as part of Calvary Baptist Church's addition on the north side of their property that previously required the relocation of a sanitary line and dedication of a new easement. Mr. Tharp recommended the City take the utility easement over with the sewer improvements installed and answered questions from the governing body. It was agreed by consensus to place this item on the next Regular Meeting agenda.

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Resolution—Setting the Date/Time for Public Hearing on Project Plan for TIF District

The Governing Body heard from Community Development Director Wynndee Lee who reviewed a resolution setting the date and time for a public hearing on June 21, 2017 at 9:30 am to create a Tax Increment Financing Project for the Lodging Project Plan within the NW I-35 and Princeton District. Mrs. Lee explained the Planning Commission felt this project fit with the City's comprehensive plan and answered questions from the Governing Body. It was agreed by consensus to place this item on the next Regular Meeting agenda.

Resolution—Setting the Date/Time for Public Hearing for Community Improvement District (CID)

The Governing Body heard from Community Development Director Wynndee Lee who reviewed a resolution setting the date and time to hold a public hearing on June 21, 2017 at 9:30 am to create a Community Improvement District (CID) for the Lodging Project Plan within the NW I-35 and Princeton District and declaring the intent of the City to levy a CID 1% Sales Tax in the CID. Mrs. Lee explained that both the staff and bond counsel recommend the hearing be called for June 21, 2017 at 9:30 am, along with the TIF Project Plan for the Lodging Project plan, and answered questions from the Governing Body. It was agreed by consensus to place this item on the next Regular Meeting agenda.

Ottawa University—2017 Revenue Anticipation Notes

The Governing Body heard from Finance Director Scott Bird regarding a request to authorize the Mayor to sign the Certificate of Approval for 2017 Kansas Independent College Finance Authority (KICFA) Revenue Anticipation Notes for Ottawa University.

Mr. Bird explained the following and answered questions from the Governing Body:

- Through the KICFA, Ottawa University annually draws on short term financing to help the university bridge the summer months.
- The City's bonding authority is used as a conduit to allow this financing.
- There is no obligation placed upon the city.
- The debt belongs strictly to Ottawa University.

It was agreed by consensus to place this item on the next Regular Meeting agenda.

Power Supply Discussion

The Governing Body heard from Utilities Director Dennis Tharp who reviewed future power supply options including the Dogwood combined cycle plant agreement opportunity for the City of Ottawa. Kansas Municipal Energy Agency (KMEA) General Manager Paul Campbell and Transmission & Security Director Neil Rowland provided a presentation possible power supply options and benefits of the Dogwood plant for the City and answered questions from the Governing Body. It was agreed by consensus to place this item on the next Regular Meeting agenda.

City Manager's Report

City Manager Richard U. Nienstedt reported on the following:

- City Commission's Day at ECKAN Summer Lunch Bunch tomorrow, 11:30 am – 1:00 pm
- Proximity Park: City, County, and Staff Meeting; Bid Dates
- Extra Caution Needed with City Email

Commissioner's Reports

None

Mayor's Report

Mayor Caylor reported on the following:

- Ottawa City Commission Openings

Announcements

Mayor Caylor announced the following:

- May 17, 2017 Regular Meeting, 9:30 am, City Hall
- May 17, 2017 Joint City/County/USD 290 Lunch Meeting, 12:00 pm, City
- May 18, 2017 Police Memorial Service, 6:00 pm, Faith Lutheran Church
- May 22, 2017 Study Session, 4:00 pm, City Hall
- May 29, 2017 Memorial Day-City Hall closed
- May 29, 2017 Study Session CANCELED for Memorial Day

Adjournment

There being no further business to come before the Governing Body, Commissioner Skidmore made a motion, seconded by Commissioner Graves, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Mayor Caylor declared the meeting duly adjourned at 5:30 pm.

/s/ Laurel Gimzo

Laurel Gimzo, Assistant City Clerk

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