

**Study Session Minutes  
Ottawa, Kansas  
Minutes of May 8, 2017**

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Mayor Caylor, Commissioner Graves, Commissioner Jorgensen, and Commissioner Skidmore. A quorum was present.

Mayor Caylor called the meeting to order.

**Public Comments**

The Governing Body heard from Ottawa Area Chamber of Commerce President/CEO John Coen who extended an invitation to the Commission and community members to attend the annual Flea, Junk & Trunk Ottawa Outdoor Market on May 20, 2017 from 9:00 am to 3:00 pm.

**Minutes to Review**

The Governing Body reviewed minutes from the April 17, 2017 Study Session and agreed by consensus to place this item on the next Regular Meeting agenda on May 17, 2017.

**Fund Balance Financial Management Policy**

The Governing Body heard from Director of Finance Scott Bird who discussed the City's policy on fund balances, tax lid implications, and answered questions from the Governing Body.

**City Manager's Report**

City Manager Richard U. Nienstedt reported on the following:

- 2018 Budget Discussion (Commission priorities, community budgets, process, etc.)

**Commissioner's Reports**

None

**Mayor's Report**

None

**Announcements**

Mayor Caylor announced the following:

- May 15, 2017 Study Session, 4:00 pm, City Hall
- May 17, 2017 Regular Meeting, 9:30 am, City Hall
- May 17, 2017 Joint City/County/USD 290 Lunch Meeting, 12:00 pm, City Hall
- May 18, 2017 Police Memorial Service, 6:00 pm, Faith Lutheran Church
- May 22, 2017 Study Session, 4:00 pm, City Hall
- May 29, 2017 Memorial Day-City Hall closed

**Adjournment**

There being no further business to come before the Governing Body, Commissioner Skidmore made a motion, seconded by Commissioner Graves, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly adjourned at 4:27 pm.

/s/ Laurel Gimzo

Laurel Gimzo, Assistant City Clerk

May 8, 2017