

**Study Session Minutes  
Ottawa, Kansas  
Minutes of April 10, 2017**

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Mayor Caylor, Commissioner Graves, Commissioner Jorgensen, Commissioner Skidmore, and Commissioner Reed. A quorum was present.

Mayor Caylor called the meeting to order.

**Public Comments**

None offered at this time.

**Interviews—Boards and Commissions**

The Governing Body conducted the following interviews for open positions:

**OMA Advisory Board**

1. Bob Reusch—4:00 pm

**City Manager's Report**

City Manager Richard U. Nienstedt reviewed a list of those currently serving and seeking reappointments to City Boards and Commissions. The Governing Body agreed by consensus to place the following City Boards and Commissions Reappointments on the next Regular Meeting consent agenda:

- Accessibility Advisory Board: Chris Patton
- Airport Advisory Board: Daryl Flager
- Construction Board of Appeals: Dan Schaefer
- Ottawa Recreation Commission: Richard Burgoon
- Planning Commission: Kimber Corn
- Tree Board: Roger Bell

City Manager Richard U. Nienstedt announced the City and ECKAN will co-sponsor a Kansas Landlord & Tenants Free Rights / Responsibilities Workshop on Wednesday, April 26, 2017 from 6:00-9:00 pm at City Hall.

Commissioner Jorgensen asked City Manager Richard U. Nienstedt to invite the Ottawa Recreation Commission (ORC) Director to a future Study Session to be introduced to the Governing Body.

**Commissioner's Reports**

None

**Announcements**

Mayor Caylor announced the following:

- April 10 & 11, 2017 Special Call Commission Retreat, 5:00-7:00 pm, City Hall
- April 17, 2017 Study Session, 4:00 pm, City Hall
- April 19, 2017 Regular Meeting, 9:30 am, City Hall
- April 19, 2017 Joint City/County/USD 290 Luncheon, 12:00 pm, USD 290 District Office

April 10, 2017

**Recess**

Commissioner Jorgensen made a motion, seconded by Commissioner Graves, to recess for 5 minutes and reconvene into open session in the Commission Room to begin the Commission Retreat with Leadership Consultant John Divine. The motion was considered and upon being put, all present voted aye. Mayor Caylor declared the meeting duly recessed.

Commissioner Reed made a motion, seconded by Commissioner Graves, to reconvene into open session. The motion was considered and upon being put, all present voted aye. Mayor Caylor declared the meeting duly reconvened.

**Commission Priorities with John Divine**

The City Commission discussed City Commission priorities with Leadership Consultant John Divine.

**Adjournment**

There being no further business to come before the Governing Body, Commissioner Skidmore made a motion, seconded by Commissioner Graves, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Mayor Caylor declared the meeting duly adjourned at 5:01 pm.

/s/ Laurel Gimzo  
Laurel Gimzo, Assistant City Clerk