

OTTAWA CITY COMMISSION REGULAR MEETING AGENDA
City Hall Commission Chambers – 101 S. Hickory
Wednesday, May 3, 2017 – 7:00 pm



REVISED



If you need this information in another format or require a reasonable accommodation to attend this meeting, please contact the City Clerk's office at 785-229-3600. Please give advance notice of at least two (2) working days. TTY users please call 711.

Please notify the City Clerk before the meeting if you wish to address the City Commission.

1. **Call to Order**
2. **Roll Call** _____ Caylor _____ Skidmore _____ Graves _____ Jorgensen _____ Reed
3. **Welcome**
4. **Pledge of Allegiance**
5. **Invocation – Pastor Sam Renfro, Ottawa Community Church**

Consent Agenda – Items 6-9

6. **Minutes for the April 5, 2017 Regular Meeting, April 10, 2017 Study Session, and April 10, 2017 and April 11, 2017 Special Call Commission Retreats**
7. **Approval of new members to Boards & Commissions**
Ottawa Municipal Auditorium Advisory Board: Bob Reusch, Mark Paquette
Tree Board: Jane Creighton
Ottawa Library Board: Diane Caryl
Accessibility Advisory Board: Lisa Rossman
Construction Board of Appeals: Gregg Colbern
8. **Application for Cereal Malt Beverage License for the 2017 Calendar Year**
Comments: Sky LLC, d/b/a BluSky Liquor applied for a new Cereal Malt Beverage License for the “party shop” adjacent to the liquor store which operates as a convenience store. This is for original and unopened containers, not for consumption on the premises. The application has been reviewed by the Police Department and the City Attorney, with no cause for denial discovered.
9. **Agenda Approval**

Motion: _____ Second: _____ Vote: _____

Regular Agenda

10. **Public Comments.** Persons who wish to address the City Commission regarding items on the agenda may do so as that agenda item is called. Persons who wish to address the City Commission regarding items not on the agenda and that are under the jurisdiction of the City Commission may do so at this time when called upon by the Mayor. Comments on personnel matters and matters pending in court or with other outside tribunals are not permitted. Speakers are limited to three minutes. Any presentation is for information purposes only. No action will be taken.
11. **Declaration.** At this time I'd like to give Commissioners a chance to declare any conflict or communication they've had that might influence their ability to consider today's issues impartially.

New Business

12. **A Proclamation Recognizing May 2017 as Community Action Month**
Comments: ECKAN is now celebrating a remarkable 50 year history of working towards the common good in the City of Ottawa. Teresa Templeton, ECKAN Human Services Coordinator, will accept this proclamation.

- 13. A Proclamation Recognizing May 15-August 22, 2017 as ECKAN's Summer Lunch Bunch Feeding Program**
Comments: The Summer Food Service Program provides free, nutritious meals and snacks to children ages 1 to 18 years throughout the summer when school is out. Richard Jackson, ECKAN Chief Executive Officer, will accept this proclamation.
- 14. A Proclamation Recognizing May 2017 as Mental Health Month**
Comments: This National initiative helps focus on how people can address their mental health early, rather than at "Stage 4" - when symptoms are more severe, and recovery a longer process. Kiki Heck, Elizabeth Layton Center Executive Integration Specialist, will accept this proclamation.
- 15. A Proclamation Recognizing May 2017 as National Bike Month**
Comments: Established in 1956, National Bike Month is a chance to showcase the many benefits of bicycling that include saving time and money, preserving your health and environment, and exploring your community. Louis Reed, Active Transportation Committee, will accept this proclamation.
- 16. A Proclamation Recognizing May 7-13, 2017 as Drinking Water Week**
Comments: For more than 35 years, water professionals and the communities they serve have observed Drinking Water Week in recognition of the vital role water plays in our daily lives. David Buehler, Assistant Utilities Director, will accept this proclamation.
- 17. A Proclamation Recognizing May 7-13, 2017 as City Clerk's Week**
Comments: Since 1969, the International Institute of Municipal Clerks has sponsored Municipal Clerk's Week to recognize the vital services Municipal Clerks perform for their community. Amy Finch, City Clerk, will accept this proclamation.
- 18. A Proclamation Recognizing May 14-20, 2017 as Police Week**
Comments: Established in 1962 by President John F. Kennedy and a joint resolution of Congress, National Police Week pays special tribute to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others. Police Chief Dennis Butler will accept the proclamation.
- 19. A Proclamation Recognizing May 7-13, 2017 as Public Service Recognition Week**
Comments: Since May 1985, Public Service Recognition Week is organized annually to honor the men and women who serve our nation as federal, state, county, and local government employees. Michelle Stegman, Human Resources Director, and Wynndee Lee, Community Development Director, will accept this proclamation.
- 20. Request for Approval of Resolution Authorizing & Restoring the Name of the Public Auditorium – Tiffany Evans**
Comments: This resolution authorizes and restores the name of the public auditorium, located at 301 S. Hickory Street, back to the Ottawa Memorial Auditorium.
- Motion: _____ Second: _____ Vote: _____
- 21. Request for Approval of 2017 Willow Domestic Violence Center Funding Agreement – Richard U. Nienstedt**
Comments: Agreement outlining terms of funding for 2017.
- Motion: _____ Second: _____ Vote: _____
- 22. Request for Approval of Ordinance for Conditional Use at 1640 S. Main Street – Wynndee Lee**
Comments: This ordinance grants a conditional use permit to allow warehousing/storage at 1640 S. Main Street, in a C-3 General Commercial District, requested by Skyhook, LLC.
- Motion: _____ Second: _____ Vote: _____

23. Request for Approval of Agreement with Kansas Department of Transportation (KDOT) for 15th Street Bicycle/Pedestrian Project and Authorization to Sign Agreement – Michael Haeffele

Comments: An agreement between the City of Ottawa and KDOT for 15th Street Bicycle/Pedestrian Project and authorization for Mayor Caylor to sign this agreement.

Motion: _____ Second: _____ Vote: _____

24. Request for Approval of Agreement with Kansas Department of Transportation (KDOT) for Geometric Improvement Project and Authorization to Sign Agreement – Michael Haeffele

Comments: An agreement between the City of Ottawa and KDOT for geometric improvement project at K68 and Main Street and authorization for Mayor Caylor to sign this agreement.

Motion: _____ Second: _____ Vote: _____

25. Request for Acceptance of Bid for 2017 Street Rehabilitation - Asphalt Milling and Overlay – Michael Haeffele

Comments: The bid letting for the 2017 mill and overlay program was conducted on April 27, 2017. The engineer's estimate was \$76,707.50. Killough Construction Inc. submitted the low bid at \$70,419.70.

Motion: _____ Second: _____ Vote: _____

26. Request for Acceptance of Bid for 2017 Street Rehabilitation - Chip Seal – Michael Haeffele

Comments: The bid letting for the 2017 chip and seal program was conducted on April 27, 2017. The engineer's estimate was \$72,995.20. Vance Brothers Inc. submitted the low bid at \$70,510.90.

Motion: _____ Second: _____ Vote: _____

27. Request for Approval of Naming Rock Creek Business Park “Proximity Park” – Richard U. Nienstedt

Motion: _____ Second: _____ Vote: _____

28. Commissioner Resignation

Comments: Linda Reed has announced her resignation from the Ottawa City Commission.

29. Report by City Manager

30. Reports by City Commissioners

31. Report by Mayor

Announcements

- May 08, 2017 Study Session, 4:00 pm, City Hall
- May 15, 2017 Study Session, 4:00 pm, City Hall
- May 17, 2017 **Regular** Meeting, 9:30 am, City Hall
- May 18, 2017 Police Memorial Service, 6:00 pm, Faith Lutheran Church
- May 22, 2017 Study Session, 4:00 pm, City Hall

Adjourn

Motion: _____ Second: _____ Vote: _____