

**Study Session Minutes
Ottawa, Kansas
Minutes of April 3, 2017**

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Mayor Caylor, Commissioner Graves, Commissioner Jorgensen, Commissioner Reed, and Commissioner Skidmore. A quorum was present.

Mayor Caylor called the meeting to order.

Public Comments

None offered at this time.

Interviews—Boards and Commissions

The Governing Body conducted the following interview for an open position:

Airport Advisory Board: Curt Watson—4:00 pm

During discussion, the Governing Body agreed this applicant will be an asset to the Airport Advisory Board. It was agreed by consensus to place this appointment on the next Regular Meeting consent agenda on April 5, 2017.

Mayor Caylor stated Paula Crowell's interview for the Ottawa Municipal Auditorium Advisory Board will be rescheduled at a later date.

Minutes to Review

The Governing Body reviewed minutes from the January 25, 2017 Special Call LKM Local Government Day, March 6, 2017 and March 20, 2017 Study Sessions, March 11-15, 2017 Special Call for National League of Cities Conference and the Special Call March 22, 2017 Regular Meeting and agreed by consensus to place these items on the next Regular Meeting agenda.

Proclamation—Child Abuse and Sexual Assault Prevention Awareness Month

The Governing Body reviewed a proclamation recognizing April as Child Abuse and Sexual Assault Prevention Awareness Month and agreed by consensus to place this item on the next Regular Meeting agenda.

Proclamation—Fair Housing Month

The Governing Body reviewed a proclamation recognizing April as Fair Housing Month and agreed by consensus to place this item on the next Regular Meeting agenda.

Presentation of Downtown Plan

The Governing Body heard from Ottawa Area Chamber of Commerce President/CEO John Coen, David Lee with PEC, President of Architect One Scott Gales, and Associate Project Manager of Architect One Mark Porth, who explained the concepts for the leading projects provided by the Charrettes meetings in January on how downtown Ottawa can become a destination for the community. Mr. Gales and Mr. Porth discussed widening sidewalks, a riverfront focal point, renovating the Ottawa Municipal Auditorium, and a market place, and answered questions from the Governing Body.

April 03, 2017

City Manager's Report

City Manager Richard U. Nienstedt reported on the following:

- Rock Creek Business Park is at 100% design and under review
- Changing the Ottawa Municipal Auditorium's name back to Ottawa Memorial Auditorium
- Partnering with ECKAN to cover lunch shifts in May, June, and July

Open Agenda

Finance Director Scott Bird updated the City Commission on the bond premium possibilities for the Rock Creek Development Park and answered questions from the Governing Body.

Commissioner's Reports

Commissioner Reed announced that she will be moving to the family farm due to the passing of her father in law. Commissioner Reed explained that she has served on the City Board for 9 years and provided an official letter for her eventual resignation, but the final date was not definitive. Mayor Caylor expressed her gratitude for Commissioner Reed's service and thanked her for her service.

Mayor Caylor stated the terms of local commissioners had changed and discussed the changes needed to the offices of Mayor and Mayor pro tem. The Governing Body discussed the nomination and swearing in of Mayor and Mayor pro tem. The Governing Body agreed by consensus to place these items on the next Regular Meeting agenda.

Commissioner Reed spoke of her time in Nashville and the tourism from the bike trail.

Mayor's Report

Mayor Caylor encouraged everyone to come to Charrettes open house at 5:30 in the City Hall Commission Chambers following this Study Session.

Announcements

Mayor Caylor announced the following:

- April 05, 2017 Regular Meeting, 7:00 pm, City Hall
- April 10 & 11, 2017 Special Call Commission Retreat, 5:00-7:00 pm, City Hall
- April 19, 2017 Regular Meeting, 9:30 am, City Hall

Adjournment

There being no further business to come before the Governing Body, Commissioner Jorgensen made a motion, seconded by Commissioner Skidmore, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Mayor Caylor declared the meeting duly adjourned at 5:02 pm.

/s/ Laurel Gimzo

Laurel Gimzo, Assistant City Clerk

April 03, 2017