



Boards & Commissions

Revised April 2017

4TH JUDICIAL CORRECTION ADVISORY BOARD

LEGAL AUTHORITY: KSA 75-5297

FUNCTION: The role of the 4th Judicial Correction Advisory Board is to review policies of the Department of Correction, particularly the Judicial Section, to oversee and advise on their operation and performance.

MEETING: Quarterly

	First Appointment	Date Reappointed	Term Expires
Camis, Crystal 2-year term	2012	2016	2018

City staff contact: Richard U. Nienstedt, City Manager
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ACCESSIBILITY ADVISORY BOARD

LEGAL AUTHORITY: City of Ottawa Ordinance No. 3835-13

3-year term, no residency requirement
(Charter Board 1, 2, and 3-year terms)

FUNCTION: The role of the Accessibility Advisory Board is to advise and make recommendations to the City Commission on matters of accessibility in City buildings, properties and/or green spaces; to provide technical assistance to the City on matters related to the disabled population, to serve as advocates for citizens with disabilities; and to serve as a resource on policy and/or procedures for members of the City Commission and for City staff.

MEETING: Quarterly

CHAIR: _____

	First Appointment	Date Reappointed	Term Expires
Nabila Formusoh (appmt Dec. 2015 for JoAnne Fluke unexpired term)	2013	2016	2019
Marsha Hermreck	2017		2020
Tammy Womack	2017		2020
Open Seat (to fill unexpired term of Rick Oglesby-resigned Dec 2016)	2013	2016	2019
Patton, Chris	2013	2017	2020
Wasko, Ruthanne (Appt Nov 2014 for Jennifer Stanley's unexpired term)	2014	2015	2018
Trendel, Kyle	2013	2016	2019
Oelke, Tina	2015		2018
Kaci Brady	2015		2018

City staff contact: Wynndee Lee, ADA Coordinator
wlee@ottawaks.gov; 785-229-3635

AIRPORT ADVISORY BOARD

LEGAL AUTHORITY: City of Ottawa Ordinance No. 3776-11

3-year terms, 2 consecutive terms

FUNCTION: The role of the Airport Advisory Board is to promote general and commercial aviation activities and interests in Ottawa; to effectively communicate the policies of the City to the aviation community, and to communicate information and advice from the Ottawa community and the aviation community to the City Commission; to seek means of more fully utilizing and improving aviation facilities in Ottawa; and to aid the City and users of the aviation facilities in Ottawa in obtaining and improving services subject to approval by the Governing Body.

MEETING: Quarterly

CHAIR: Jennifer Sharp

	First Appointment	Date Reappointed	Term Expires
Open Seat			
Scott, Milton	2016		2019
Jennifer Sharp Appt May 2014 to fill unexpired term - Lantis	2014	2016	2019
Daryl Flager (Appt April 2016 to fill unexpired term Miller, Jack)	2016	2017	2020
Ramsey, Gene	2013	2016	2019
Robert Bowers (Appt Nov 2015 to fill unexpired term – Jeanny Sharp & Tom Chappell)	2016		2019
Commission Member – Blake Jorgensen	n/a		n/a

City staff contact: Michael Haeffele, Public Works Director
mhaeffele@ottawaks.gov; 785-229-3630

BAND BOARD

LEGAL AUTHORITY: None

3-year term

FUNCTION: Plans and coordinates the activities of the City Band in conjunction with and on behalf of the City of Ottawa.

MEETING: Conducted as needed, but no less than twice a year.

CHAIR: Murle Mordy

	First Appointment	Date Reappointed	Term Expires
Baker, Steve		2012	
Doolittle, Dan		2012	
Mordy, Murle Chair	2009	2012	
Shrimplin, Tom		2012	
Paquette, Mark 2013 Director			

City staff contact: Scott Bird, Finance Director
sbird@ottawaks.gov; 785-229-3615

BOARD OF ZONING APPEALS

LEGAL AUTHORITY: KSA 12-701, City of Ottawa Code 1982, 5-401

3 year term, 2 consecutive terms
3 Members within the City Limits,
2 members outside the City limits but within the Urban Growth Area (UGA)*
Board was increased from 3 to 5 in response to the Interlocal Agreement

FUNCTION: The role of the Board of Zoning Appeals is to hear appeals or requests for yard variances relating to zoning ordinances.

MEETING: As called

CHAIR:

	First Appointment	Date Reappointed	Term Expires
Goudreau, Brian	2013	2016	2019
Planning Commission Member – Bill Crowley			
*Gibson, Claudia	2012	2015	2018
Welton, Roger	2016		2019
Open Seat (to replace Richard Warren unexpired term)	2013	2016	2019

City staff contact: Wynndee Lee, Community Development Director
wlee@ottawaks.gov; 785-229-3620

CONSTRUCTION BOARD OF APPEALS

LEGAL AUTHORITY: KSA 12-1503,
City of Ottawa Code 1982, 6-202, Adoption of Uniform Plumbing Code

2 and 4 year terms, 2 consecutive terms
No residency requirement, must work in the City of Ottawa

FUNCTION: The role of the Construction Board of Appeals is to hear appeals or requests relating to building codes.

MEETING: As called

	First Appointment	Date Reappointed	Term Expires
Open Seat (2 yr)			
Livingston, Brandon (4 yr)	2016		2020
Porter, Marlin (4 yr)	2010	2014	2018
Schaefer, Dan (2 yr)	2015	2017	2019
Rayson, Donna Hines (4 yr)	2010	2014	2018
Dials, Jason (4 yr)	2010	2014	2018
Wooge, David (4 yr)	2015		2019

City staff contact: Wynndee Lee, Community Development Director
wlee@ottawaks.gov; 785-229-3620

KMEA BOARD of DIRECTORS (Ottawa Representatives)

LEGAL AUTHORITY: KSA 12-885 et seq

FUNCTION: The role of the KMEA Board of Directors is to establish policy guidelines, plan for future electric needs, provide representation in various capacities, review and promulgate rules and regulations for municipal electric utilities and protect the interests of its member entities.

	First Appointment	Date Reappointed	Term Expires
Dennis Tharp Appt Feb 2015 to Jim Bradley's unexpired term	2015	2016	2018
Sara Caylor	2017		2019
Jeff Oleson Alternate	2008		n/a

City staff contact: Richard U. Nienstedt, City Manager
rnienstedt@ottawaks.gov; 785-229-3637

LIBRARY BOARD

LEGAL AUTHORITY: KSA 12-1222, City of Ottawa Municipal Code Chapter 5, Article III

4-year term, 2 consecutive terms
City Residency Requirement

FUNCTION: The role of the Library Board is to establish policy, rules and regulations for the operation of the Library; to determine the purposes of the Library and secure funds to carry on the Library's programming; to provide representation in various capacities; to assist with the preparation of the annual budget and know the programs and needs of the Library in relation to the community.

MEETING: Fourth Wednesday, each month, 6:00 pm

CHAIR: Bill Schleiter

	First Appointment	Date Reappointed	Term Expires
Schmidt, Bryan	2014		2018
Corn, Kimber Appt. June 2013 to fulfill unexpired term – Fish-Greenlee	2013	2015	2019
Peoples, Patrice Appt. Dec. 2012 to fulfill unexpired term - Geiss	2012	2016	2020
Reusch, Liz	2011	2015	2019
Henningsen, Deborah	2017		2021
Open Seat			
Tyler, David Appt. June 2013 to fulfill unexpired term - Dickinson	2013	2014	2018
Commission Representative – Sara Caylor	n/a		n/a

City staff contact: Richard U. Nienstedt, City Manager
rnienstedt@ottawaks.gov; 785-229-3637

OTTAWA MUNICIPAL AUDITORIUM ADVISORY BOARD

LEGAL AUTHORITY: City of Ottawa Ordinance No. 3864-14

3-year terms, 2 consecutive terms

FUNCTION: The role of the Ottawa Municipal Auditorium Advisory Board is to advise the Auditorium Manager of groups which might be interested in using the auditorium; advise the Auditorium Manager of what additional information and data should be gathered so as to attract conventions, touring companies, and other groups to use the auditorium; advise the Auditorium Manager of additional attractions or events which might increase the utilization of the auditorium; assist the Auditorium Manager in promoting the use of the auditorium; direct all inquiries from persons or groups desiring to use the auditorium to the Auditorium Manager; make reports to the Governing Body concerning the auditorium activities at least twice yearly; and make recommendations concerning the annual budget, including capital improvements to the Governing Body.

MEETING: At Least Quarterly

CHAIR: Allen Campbell

	First Appointment	Date Reappointed	Term Expires
Campbell, Allen	2014	2016	2019
Open Seat (Brown, Tony)			
Open Seat (Evans, Tiffany)			
Carlson, Amy (Appointed Sept 2016 to fill John White resignation Sept 2015)	2016		2019
Jorgensen, Blake	2015		2018
Hale, Nori	2015		2018
Obrecht, Jenny	2015		2018
Commission Ex-Officio Emily Graves	n/a		n/a

City staff contact: Michelle Stegman, Human Resources Director
mstegman@ottawaks.gov; 785-229-3630

OTTAWA RECREATION COMMISSION

LEGAL AUTHORITY: KSA 12-1901 et seq

4-year term
City Residency Requirement

FUNCTION: The role of the Ottawa Recreation Commission is to improve and maintain the mental and physical health, happiness and well being of the citizens of the Ottawa community, which includes the Ottawa Unified School District 290 taxing district, through a well-planned program of organized constructive recreational activities.

MEETING: Second Wednesday, each month, 6:30 pm

CHAIR: _____

	First Appointment	Date Reappointed	Term Expires
USD 290 Representative			
Burgoon, Richard City Representative	2013	2017	2021
Tharp, Dennis City Representative (appt 2013 to fill unexpired term – Goedert)	2013	2016	2020
Riffel, Brandon USD 290 Representative	2014		2018
Finch, Mike At-Large Representative	2014		2018

City staff contact: Richard U. Nienstedt, City Manager
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PLANNING COMMISSION

LEGAL AUTHORITY: KSA 12-701, City of Ottawa Code, 1982, 5-401

3-year term, 2 consecutive terms
City Residency Requirement for five positions,
6th and 7th positions must live outside City limits, but within 3 miles *

FUNCTION: The role of the Planning Commission is to provide comprehensive planned community development through recommendations on annexation and rezoning requests. The Planning Commission should be a positive influence for guiding residential, commercial and industrial development. Members of the Planning Commission should be visionary and proactive in their deliberations.

MEETINGS: Second Wednesday, each month, 7:00 pm; Last Wednesday, each month, 12:00 Noon

CHAIR: John Boyd

	First Appointment	Date Reappointed	Term Expires
Doug Rich	2017		2020
Birzer, Betty	2013	2016	2019
Crowley, Bill	2013	2016	2019
Powers, Rich	2015		2018
*Maxwell, Jack	2010 Appt. Aug. 2010 to fulfill unexpired term - Davidson	2015	2018
Justin Watts (to fill Oglesby unexpired term that started in 2016)	2017		2019
Kimber Corn	2014	2017	2020

City staff contact: Wynndee Lee, Community Development Director
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TREE BOARD

LEGAL AUTHORITY: None

3-year term

FUNCTION: Advises the City Commission on matters related to the trees within the City of Ottawa.

MEETING: Conducted as needed, but no less than twice a year.

	First Appointment	Date Reappointed	Term Expires
Bell, Roger	1999	2017	2020
J.R. Daugharthy	2009	2016	2019
Thompson, Steven	2013	2016	2019
Eaker, Rhonda	2017		2020
Open Seat			

City staff contact: Michael Haeffele, Public Works Director
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