

**Study Session Minutes
Ottawa, Kansas
Minutes of March 20, 2017**

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Mayor Caylor, Commissioner Reed, Commissioner Graves, Commissioner Jorgensen, and Commissioner Skidmore. A quorum was present.

Mayor Caylor called the meeting to order.

Public Comments

None offered at this time.

Interviews—Boards and Commissions

The Governing Body conducted the following interviews for open positions:

Tree Board

Rhonda Eaker—4:00 pm

During discussion, the Governing Body agreed this applicant will be an asset to the Tree Board and will be contacted by the City Manager's office. It was agreed by consensus to place this appointment on the next Regular Meeting consent agenda on March 22, 2017.

Minutes to Review

The Governing Body reviewed minutes from the February 27, 2017 Study Session and March 1, 2017 Regular Meeting and agreed by consensus to place these items on the next Regular Meeting agenda.

Kansas Department of Transportation for 2017—Federal Fund Exchange

The Governing Body heard from Finance Director Scott Bird and Public Works Director Michael Haeffele regarding a recommendation to approve an agreement with the Kansas Department of Transportation for 2017 Federal Fund Exchange. It was agreed to place this item on the next Regular Meeting agenda.

Appointment of Director #1—Kansas Municipal Energy Agency

The Governing Body heard from Utilities Director Dennis Tharp and City Manager Richard U. Nienstedt regarding a needed nomination for the Director #1 position representing the City of Ottawa for the Kansas Municipal Energy Agency Board of Directors. Mayor Caylor was nominated for the position by the Governing Body and it was agreed to place this item on the next Regular Meeting agenda.

Ottawa Main Street Association Quarterly Report

The Governing Body heard from Interim Ottawa Main Street Director Lenni Giacin and Ottawa Main Street Association Treasurer Cathy Sutton who provided an overview presentation on the changes made and work done by the Ottawa Main Street Association in the last quarter and answered questions from the Governing Body.

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City Manager's Report

City Manager Richard U. Nienstedt thanked the City staff and Governing Body for their patience and kind words while he was off.

Commissioner's Reports

Commissioner Reed reported on the following:

- Prairie Spirit Trail's 21st birthday

Commissioner Skidmore reported on the following:

- Visiting Ness City and the number of empty buildings in small towns
- Thankful Ottawa does not have many empty buildings down Main Street

Commissioner Jorgensen reported on the following:

- Volunteering at the Ottawa Municipal Auditorium on St. Patrick's Day with Commissioner Graves
- Success of the St. Patrick's Day Party
- Planting grass for daughter in McPherson

Mayor's Report

Mayor Caylor reported on the following:

- 2017 National League of Cities (NLC) Congressional City Conference

Announcements

Mayor Caylor announced the following:

- March 22, 2017 Special Call City Commission Meeting, 9:30 am, City Hall
- March 27, 2017 Study Session, 4:00 pm, City Hall
- April 03, 2017 Study Session, 4:00 pm, City Hall

Adjournment

There being no further business to come before the Governing Body, Commissioner Reed made a motion, seconded by Commissioner Graves, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Mayor Caylor declared the meeting duly adjourned at 4:57 pm.

/s/ Laurel Gimzo

Laurel Gimzo, Assistant City Clerk