

**Special Call City Commission Meeting Minutes
Commission Chambers
101 S Hickory, Ottawa, Kansas
Minutes of March 22, 2017**

The City Governing Body met at 9:30 am this date, for the Special Call City Commission Meeting with the following members present and participating to wit: Mayor Caylor, Commissioner Reed, Commissioner Graves, Commissioner Jorgensen, and Commissioner Skidmore. A quorum was present.

Mayor Caylor called the meeting to order.

The Mayor welcomed the Chamber Audience and led the Pledge of Allegiance to the American flag. The invocation was given by Finance Director Scott Bird.

Consent Agenda

Commissioner Graves made a motion, seconded by Commissioner Skidmore, to approve the consent agenda, to include this regular meeting agenda and minutes from the February 27, 2017 Study Session and March 1, 2017 Regular Meeting, approval of new Tree Board member Rhonda Eaker, and appointment of Mayor Caylor to Kansas Municipal Energy Agency Board of Directors as Director #1. The motion was considered and upon being put, all present voted aye. The Mayor declared the consent agenda duly approved.

Public Comments

None offered at this time.

Declaration

None were given at this time.

Ordinance—Repealing Ordinance No. 3741-09

The Governing Body heard from Planner Sarah Anzicek regarding a new ordinance that repeals a previous ordinance allowing a height increase to a telecommunications tower at 1001 S. Cedar for Ottawa University. Ms. Anzicek stated City staff found the legal description for Ordinance No. 3741-09 was incorrect and contacted Ottawa University. It was further explained the university informed staff that the communications tower would be removed and there is no need to replace the ordinance with the correct legal description. Commissioner Jorgensen made a motion, seconded by Commissioner Reed, to adopt this ordinance. The motion was considered and upon being put, all present voted aye. The Mayor declared the ordinance duly adopted and the ordinance was duly numbered Ordinance No. 3947-17.

Ordinance—Vacating Right-of-Way on Tecumseh

The Governing Body heard from Planner Sarah Anzicek regarding an ordinance vacating 15 feet of right-of-way on both the North and South sides of Tecumseh, East of Main Street. Ms. Anzicek stated the Planning Commission approved the vacation request by a vote of 5-0 and the Utility Advisory Committee recommended approval. Commissioner Jorgensen made a motion, seconded by Commissioner Graves, to adopt this ordinance. The motion was considered and upon being put, all present voted aye. The Mayor declared the ordinance duly adopted and the ordinance was duly numbered Ordinance No. 3948-17.

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KDOT Federal Fund Exchange 2017

The Governing Body heard from Finance Director Scott Bird regarding the Kansas Department of Transportation (KDOT) Federal Funds Distribution/ Federal Funds Exchange 2017.

Mr. Bird provided the following information:

- The federal fund exchange program allows local public agencies to trade their federal fund allocation in a specific federal fiscal year with KDOT in exchange for state transportation dollars or with another local public agency.
- The exchange rate is \$0.90 of state funds for every \$1.00 of local funds.
- This money goes into the City's Annual Street Rehab Program.
- The total amount allocated for Ottawa is \$145,631.35, ninety percent of which is \$131,068.22.

Commissioner Jorgensen made a motion, seconded by Commission Skidmore, to approve the KDOT Federal Fund Exchange for 2017. The motion was considered and upon being put, all present voted aye. The Mayor declared the motion duly approved.

City Manager's Report

None

Commissioner's Reports

Commissioner Skidmore reported on the following:

- Visiting Western Kansas and the number of empty buildings in small towns
- Thankful Ottawa does not have many empty buildings down Main Street

Commissioner Jorgensen reported on the following:

- Appreciated the opportunity to visit the 2017 National League of Cities (NLC) Congressional City Conference in Washington DC
- Visiting with elected officials to voice the needs of our community

Mayor's Report

Mayor Caylor reported on the following:

- Importance of Congressional Representative and keeping Ottawa on their minds
- Chuck Bigham's last official meeting
- Well wishes to Chuck Bigham for his retirement

Announcements

Mayor Caylor announced the following:

- March 27, 2017 Study Session, 4:00 pm, City Hall
- April 3, 2017 Study Session, 4:00 pm, City Hall
- April 5, 2017 Regular Meeting, 7:00 pm, City Hall

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Adjournment

There being no further business to come before the Governing Body, Commissioner Jorgensen made a motion, seconded by Commissioner Reed, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly adjourned at 9:45 am.

/s/ Laurel Gimzo
Laurel Gimzo, Assistant City Clerk