

**Study Session Minutes
Ottawa, Kansas
Minutes of March 6, 2017**

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Mayor Caylor, Commissioner Graves, Commissioner Jorgensen, and Commissioner Reed. Commissioner Skidmore was absent. A quorum was present.

Mayor Caylor called the meeting to order.

Public Comments

The Governing Body heard from Doug Loyd, 901 N. Main, who provided a presentation on the amount of loose trash that blew into his yard and asked the Governing Body to consider offering a City trash service.

Kansas Municipal Energy Agency Board of Directors—Director #1 Appointment

The Governing Body heard from Director of Utilities Dennis Tharp who stated the Kansas Municipal Energy Agency (KMEA) Director #1 appointment is currently filled by Commissioner Reed and that term expires April 30, 2017. Mr. Tharp explained the new appointment is due to KMEA by March 27, 2017. The Governing Body agreed to bring this item back to the March 20, 2017 Study Session for further discussion.

Commissioner Skidmore arrived at 4:05 pm.

Ottawa Municipal Auditorium—Name Change

The Governing Body did not discuss this item.

Ordinance—Repealing Ordinance No. 3741-09

The Governing Body heard from Community Development Director Wynndee Lee who explained the legal description for Ordinance No. 3741-09 is incorrect and the ordinance was to allow a height increase to a telecommunications tower for the Ottawa University radio station. It was further explained Ottawa University will be removing the communications tower and a new ordinance is not needed to correct the legal description. Mrs. Lee stated City staff recommends an ordinance to repeal Ordinance No. 3741-09. The Governing Body agreed to place this item on the next Regular Meeting agenda on March 22, 2017.

Ordinance—Vacating 15 Feet of Right-of-Way at Tecumseh Street

The Governing Body heard from Community Development Director Wynndee Lee who reviewed an ordinance vacating 15 feet of right-of-way on the North and South sides of Tecumseh Street east of Main Street and answered questions from the Governing Body. Mrs. Lee explained the Planning Commission held a public hearing on the matter with no public comments and the Planning Commission recommends approval by a 5-0 vote. The Governing Body agreed to place this item on the next Regular Meeting agenda.

Request for Support—Alternative Transportation Committee

The Governing Body heard from Community Development Director Wynndee Lee who discussed the committee's bicycle plan and bicycle-friendly amenities needed in the community and answered questions from the Governing Body. The Governing Body also heard from Alternative Transportation Committee Member Sheila Robertson who presented bicycle rack designs.

March 6, 2017

City Manager's Report

City Manager Richard U. Nienstedt reported on the following:

- Consider a Special Call Regular Meeting on March 22, 2017 at 9:30 in place of the March 15, 2017 Regular Meeting that is canceled due to the Governing Body attending the National League of Cities Congressional City Conference in Washington, DC March 11-15, 2017.
- City/County/USD 290 Joint Luncheon will likely be canceled on March 15, 2017

Mayor Caylor announced the Special Call Regular Meeting will be scheduled for March 22, 2017 at 9:30 am.

Commissioner's Reports

Commissioner Reed reported on the following:

- Will be out of town for the March 27, 2017 Study Session

Mayor's Report

Mayor Caylor reported on the following:

- Winners of the City of Ottawa department shoe challenge: 1st place—Community Development; Honorable Mention—Information Technology, Human Resources, and Fleet Management/Streets
- 1st Place winners will receive a pizza lunch from Mayor Caylor

Announcements

Mayor Caylor announced the following:

- March 11-15, 2017 NLC Congressional City Conference, Washington DC
- March 13, 2017 Study Session, 4:00 pm, CANCELED
- March 15, 2017 Regular City Commission Meeting, 9:30 am, City Hall CANCELLED
- April 10 & 11, 2017 Commission Retreat, 5:00-7:00 pm, City Hall
- April 27, 2017 Annual VIPS Appreciation Ceremony, 6:00 pm, Municipal Courtroom

Adjournment

There being no further business to come before the Governing Body, Commissioner Reed made a motion, seconded by Commissioner Skidmore, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Mayor Caylor declared the meeting duly adjourned at 4:30 pm.

/s/ Amy Finch

Amy Finch, City Clerk

March 6, 2017