

**Study Session Minutes
Ottawa, Kansas
Minutes of February 27, 2017**

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Mayor Caylor, Commissioner Graves, Commissioner Jorgensen, Commissioner Reed, and Commissioner Skidmore. A quorum was present.

Mayor Caylor called the meeting to order.

Public Comments

None offered at this time.

Interviews—Boards and Commissions

The Governing Body conducted the following interview for an open position:

Library Board: Deborah Henningsen—4:00 pm

During discussion, the Governing Body agreed this applicant will be an asset to the Library Board and will be contacted by the City Manager's office. It was agreed by consensus to place this appointment on the next Regular Meeting consent agenda on March 1, 2017.

Minutes to Review

The Governing Body reviewed minutes from the February 15, 2017 Regular Meeting, February 16, 2017 Special Call Joint City & County Commission Meeting, and February 20, 2017 Study Session and agreed by consensus to place these items on the next Regular Meeting agenda.

Proclamation—Quilters' Day

The Governing Body reviewed a proclamation recognizing March 18, 2017 as Quilters' Day and agreed by consensus to place this item on the next Regular Meeting agenda.

Proclamation—Girl Scout Week

The Governing Body reviewed a proclamation recognizing March 6-12, 2017 as Girl Scout Week and March 12, 2017 as the 104th Anniversary of Girl Scouting and agreed by consensus to place this item on the next Regular Meeting agenda.

Proclamation—Flood Safety Week

The Governing Body reviewed a proclamation recognizing March 6-10, 2017 as Flood Safety Awareness Week and agreed by consensus to place this item on the next Regular Meeting agenda.

Proclamation—March for Meals Month

The Governing Body reviewed a proclamation recognizing March 2017 as March for Meals Month and agreed by consensus to place this item on the next Regular Meeting agenda.

Ordinance—General Obligation Bonds for Certain Electric & Water System Improvements

The Governing Body heard from Finance Director Scott Bird who reviewed an ordinance authorizing the issuance of General Obligation Bonds in an amount not to exceed \$3,500,000 for certain improvements to the City's electric and water systems related to the extension of utilities to the Rock Creek Development Park and answered questions from the Governing Body.

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Mr. Bird stated the following:

- Agenda items III. f., III. g., and III. h. are related
- Bonds have a 10 year payout
- Agenda item III. h. authorizes the sale of \$5,000,000 General Obligation Bonds in total and includes \$550,000 to wrap up temporary notes on the airport t-hangars to save on issuance costs

The Governing Body also heard from City Financial Advisor David Arteberry with George K. Baum who explained the \$5,000,000 Series A bond issue and the \$550,000 Series B bond issue are scheduled for sale on April 5, 2017. Mr. Arteberry stated they plan to open bids at 11:00 am and report back to the Governing Body that evening and answered questions from the Governing Body.

The Governing Body also heard from City Bond Counsel Tyler Ellsworth with Kutak Rock LLP who explained the bonds must be used for the stated purpose and answered questions from the Governing Body. The Governing Body agreed by consensus to place this item on the next Regular Meeting agenda.

Resolution—General Obligation Bonds for Sewer System Improvements

The Governing Body reviewed a resolution authorizing construction of improvements for the extension of the sewage system around Rock Creek Development Park and authorizing \$1,500,000 in General Obligation Bonds, with a ten year payout, to provide financing for the improvements. It was agreed by consensus to place this item on the next Regular Meeting agenda.

Resolution—Public Sale of General Obligation Bonds

The Governing Body reviewed a resolution authorizing the public sale of approximately \$5,000,000 General Obligation Bonds, the total of the bond issues for electric and water system improvements and sewage system improvements relating to Rock Creek Development Park, and \$550,000 to fund the long term financing of the Airport T-Hangars and retirement of the outstanding temporary notes for that project. It was agreed by consensus to place this item on the next Regular Meeting agenda.

Quarterly Update—Franklin County Development Council

The Governing Body heard from Franklin County Development Council (FCDC) Executive Director James Oltman who provided a presentation on the FCDC quarterly report and answered questions from the Governing Body.

Monthly Financial & Activity Report—January

The Governing Body reviewed the January Monthly Financial and Activity Reports with City Staff.

City Manager's Report

Interim City Manager Wynndee Lee reported City Manager Richard U. Nienstedt is out for a family matter.

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Commissioner's Reports

Commissioner Graves reported on the following:

- Tuesday, February 28, 2017 O-Town Reads 2017 author will be at Ottawa University at 7pm to speak about her book Girl in Reverse

Mayor's Report

Mayor Caylor offered condolences to City Manager Richard U. Nienstedt.

Announcements

Mayor Caylor announced the following:

- March 1, 2017 Regular Commission Meeting, 7:00 pm, City Hall
- March 6, 2017 Study Session, 4:00 pm, City Hall
- March 6, 2017 discuss rescheduling March 15, 2017 Regular Meeting
- March 11-15, 2017 NLC Congressional City Conference, Washington DC
- March 13, 2017 Study Session, 4:00 pm, CANCELED
- April 10 & 11, 2017 Commission Retreat, 5:00-7:00 pm, City Hall
- April 27, 2017 Annual VIPS Appreciation Ceremony, 6:00 pm, Municipal Courtroom

Adjournment

There being no further business to come before the Governing Body, Commissioner Reed made a motion, seconded by Commissioner Jorgensen, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Mayor Caylor declared the meeting duly adjourned at 5:08 pm.

/s/ Amy Finch

Amy Finch, City Clerk