

**Regular Meeting Minutes
Commission Chambers
101 S Hickory, Ottawa, Kansas
Minutes of February 15, 2017**

The City Governing Body met at 9:30 am this date, for the Regular City Commission Meeting with the following members present and participating to wit: Mayor Caylor, Commissioner Reed, Commissioner Graves, Commissioner Jorgensen, and Commissioner Skidmore. A quorum was present.

Mayor Caylor called the meeting to order.

The Mayor welcomed the Chamber Audience and led the Pledge of Allegiance to the American flag with Amelia Caylor. The invocation was given by Sacred Heart student Bree Marnell and Pastor Larry Carrier from Ottawa Bible Church.

Consent Agenda

Commissioner Graves made a motion, seconded by Commissioner Skidmore, to approve the consent agenda, to include this regular meeting agenda and revised minutes from the January 23, 2017 Study Session, minutes from January 30, 2017 Study Session, and revised minutes from February 1, 2017 Regular Meeting. The motion was considered and upon being put, all present voted aye. The Mayor declared the consent agenda duly approved.

Public Comments

None offered at this time.

Declaration

None were given at this time.

Proclamation—Catholic Schools Week

Mayor Caylor read a proclamation recognizing January 29-February 5, 2017 as Catholic Schools Week. This year's theme is "Catholic Schools: Communities of Faith, Knowledge and Service." This proclamation recognizes the contributions of Sacred Heart School, its students and alumni to our community. Kristin Williams and students from Sacred Heart School accepted the proclamation. Student Jack Boetel spoke on what Catholic Schools Week meant to him, the funding drives Sacred Heart participated in, and his favorite events of the week.

Request for Approval of Contract for Purchase of City Owned Land

The Governing Body heard from Community Development Director Wynndee Lee who reviewed the real estate contract between the City of Ottawa and Prairie Fire Development Group LLC to purchase land owned by the City of Ottawa generally located southeast of Enterprise and Cherry Street to build at least 30 units of housing near Lincoln Elementary School. Mrs. Lee explained the purchase agreement includes earnest money and purchase price and the contract will automatically terminate if Prairie Fire Development Group LLC is not awarded the housing tax credits from the Kansas Housing Resources Corporation.

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Mrs. Lee further explained Prairie Fire Development Group LLC will make an additional \$50,000 payment to the City of Ottawa to extend utilities to the site and will then be responsible for infrastructure within the site. Commissioner Jorgensen made a motion, seconded by Commissioner Skidmore to approve the contract. The motion was considered and upon being put, all present voted aye. The Mayor declared the contract duly approved.

City Manager's Report

City Manager Richard U. Nienstedt reported on the following:

- Joint City/County/USD 290 Meeting today at 12:00 pm at City Hall Commission Chambers

Commissioner's Reports

Commissioner Jorgensen reported on the following:

- Progress in hiring staff and promotion of auditorium events will make Ottawa Memorial Auditorium a venue we can be proud of

Mayor's Report

Mayor Caylor reported on the following:

- Agreed with Commissioner Jorgensen on the value the auditorium brings to the community
- Thankful for Sacred Heart students attending today's meeting

Announcements

Mayor Caylor announced the following:

- February 15, 2017 City/County/USD 290 Joint Meeting, 12:00 pm, City Hall Commission Chambers
- February 16, 2017 Special Call Joint City/County Meeting, 10:00 am -12:00 pm, City Hall Commission Chambers
- February 20, 2017 Study Session, 4:00 pm, City Hall
- March 1, 2017 Regular Commission Meeting, 7:00 pm, City Hall

Adjournment

There being no further business to come before the Governing Body, Commissioner Skidmore made a motion, seconded by Commissioner Jorgensen, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly adjourned at 9:46 am.

/s/ Amy Finch

Amy Finch, City Clerk

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