

**Regular Meeting Minutes  
Commission Chambers  
101 S Hickory, Ottawa, Kansas  
Minutes of February 1, 2017**

The City Governing Body met at 7:00 pm this date, for the Regular City Commission Meeting with the following members present and participating to wit: Mayor Caylor, Commissioner Reed, Commissioner Graves, Commissioner Jorgensen, and Commissioner Skidmore. A quorum was present.

Mayor Caylor called the meeting to order.

The Mayor welcomed the Chamber Audience and led the Pledge of Allegiance to the American flag. The invocation was given by Finance Director Scott Bird.

**Consent Agenda**

Commissioner Graves made a motion, seconded by Commissioner Skidmore, to approve the consent agenda, to include this regular meeting agenda and minutes from the January 9, 2017 Study Session and January 18, 2017 Regular Meeting, resignation of Planning Commission member John Boyd, approval of new Accessibility Advisory Board members Marsha Hermreck and Tammy Womack and new Planning Commission members Justin Watts and Doug Rich. The motion was considered and upon being put, all present voted aye. The Mayor declared the consent agenda duly approved.

**Public Comments**

None offered at this time.

**Declaration**

None were given at this time.

**Proclamation—Boy Scout Week**

Mayor Caylor read a proclamation recognizing February 5-11, 2017 as Boy Scout Week. The Boy Scouts of America were incorporated on February 8, 1910. Each year this anniversary is commemorated with Scout Week. Boy Scouts provide an educational program for boys and young adults to build character, to train in the responsibilities of participating citizenship, and to develop personal fitness. The following members of Ottawa Cub Scout Packs and Boy Scout Troops accepted the proclamation and shared their favorite scout experience: Kenneth Nowatzke, Caden Harbison, and Ryker Harbison.

**Presentation of Let's Move! Five Gold Medal Award**

Mayor Caylor presented a plaque in recognition of successfully completing all five Let's Move! Cities, Towns, and Counties goals. Community Development Director Wynndee Lee and Fonda Rose with Play Task Force accepted the plaque.

**Play Task Force Shoe Drive**

Fonda Rose with Play Task Force shared details of a recently launched shoe drive to raise money for the Teen Park and stated the Teen Park will receive \$0.40 per pound of shoes collected. Mrs. Rose stated donated shoes can be dropped off at Ottawa Middle School, Ottawa High School, City Hall, Goppert Center, Lincoln Elementary, Sacred Heart School, and Ottawa Chiropractic.  
February 1, 2017

Community Development Director Wynndee Lee collected donated shoes from the Governing Body and Mayor Caylor encouraged everyone to donate shoes to support the Teen Park at any of the drop off locations.

**Presentation by USD 290**

The Governing Body heard from USD 290 Superintendent Dr. Jeanne Stroh, Assistant Superintendent Dr. Ryan Cobbs, and Director of Special Services Josh Robinson who provided a presentation on the school district's vision and progress and answered questions from the Governing Body.

**Request to Add Properties to the Neighborhood Revitalization Program**

The Governing Body heard from Community Development Director Wynndee Lee who stated the Neighborhood Revitalization Program Review Committee recommended two commercial and three residential structures be included in the Program located at 107 S. Main, 123 W. 4<sup>th</sup>, 306 S. Elm, 630 S. Hickory, and 115 N. Locust.

Mrs. Lee explained Franklin County and USD 290 Governing Bodies have already taken action to approve the additional properties. Commissioner Reed made a motion, seconded by Commissioner Graves, to approve the request. The motion was considered and upon being put, passed by the following vote: Commissioner Graves aye, Commissioner Reed aye, Commissioner Skidmore aye, Mayor Caylor aye, and Commissioner Jorgensen abstained. The Mayor declared the request duly approved.

**Resolution—Kansas Municipal Investment Pool**

The Governing Body heard from Assistant Director of Finance/Treasurer Betty K. Simpson who reviewed a request for approval of a resolution to update the authorized signers on the investment accounts at the Kansas Municipal Investment Pool (KMIP).

Commissioner Skidmore stated KMIP is a great vehicle to provide competitive rates for the City's idle funds. Mayor Caylor explained this is the citizen's money and every effort is made to make informed decisions that are taken seriously and responsibly. Commissioner Jorgensen made a motion, seconded by Commissioner Skidmore, to adopt the resolution. The motion was considered and upon being put, all present voted aye. The Mayor declared the resolution duly adopted and the resolution was duly numbered Resolution No. 1710-17.

**Public Hearing—Consideration of the Establishment of a Redevelopment District**

This public hearing has been called for the consideration of the establishment of a redevelopment district at NW I-35 and Princeton.

Mayor Caylor opened the public hearing at 7:49 pm.

The Governing Body heard from Community Development Director Wynndee Lee who explained the three findings necessary to create a Tax Increment Financing (TIF) district are describing the area, determining eligibility is appropriate, and declaring the district would promote general and economic welfare and answered questions from the Governing Body.

February 1, 2017

No public comments were made during this public hearing.

Mayor Caylor closed the public hearing at 7:56 pm.

**Ordinance—Establishing a Redevelopment District**

The Governing Body reviewed an ordinance establishing a redevelopment district at NW I-35 and Princeton. Commissioner Skidmore made a motion, seconded by Commissioner Graves, to adopt the ordinance. The motion was considered and upon being put, all present voted aye. The Mayor declared the ordinance duly adopted and the ordinance was duly numbered Ordinance No. 3945-17.

**City Manager’s Report**

None

**Commissioner’s Reports**

None

**Mayor’s Report**

Mayor Caylor reported on the following:

- Thanked USD 290 for sharing their vision

**Announcements**

Mayor Caylor announced the following:

- February 6, 2017 Study Session, 4:00 pm, City Hall
- February 13, 2017 Study Session, 4:00 pm, City Hall
- February 15, 2017 Regular Commission Meeting, 9:30 am, City Hall
- February 15, 2017 City/County/USD 290 Joint Meeting, 12:00 pm, City Hall Commission Chambers
- February 16, 2017 Special Call Joint City/County Meeting, 10:00 am -12:00 pm, City Hall Commission Chambers

**Adjournment**

There being no further business to come before the Governing Body, Commissioner Reed made a motion, seconded by Commissioner Graves, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly adjourned at 8:00 pm.

---

Amy Finch, City Clerk

February 1, 2017