

**Study Session Minutes
Ottawa, Kansas
Minutes of January 30, 2017**

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Mayor Caylor, Commissioner Graves, Commissioner Jorgensen, Commissioner Skidmore, and Commissioner Reed. A quorum was present.

Mayor Caylor called the meeting to order.

Public Comments

None offered at this time.

Interviews—Boards and Commissions

The Governing Body conducted the following interviews for open positions:

Planning Commission

Doug Rich—4:00 pm

During discussion, the Governing Body agreed this applicant will be an asset to the Planning Commission and will be contacted by Community Development Director Wynndee Lee. It was agreed by consensus to place this appointment on the next Regular Meeting consent agenda on February 1, 2017.

Minutes to Review

The Governing Body reviewed minutes from the January 18, 2017 Regular Meeting and agreed by consensus to place this item on the next Regular Meeting agenda.

Proclamation—Boy Scout Week

The Governing Body reviewed a proclamation recognizing February 5-11, 2017 as Boy Scout Week. The Governing Body agreed by consensus to place this item on the next Regular Meeting agenda.

City Manager's Report

City Manager Richard U. Nienstedt reported on the following:

- Old Depot Museum invited the Governing Body to hold a meeting at their location

Kansas Municipal Energy Agency Director #1 Appointment

The Governing Body heard from City Manager Richard U. Nienstedt who explained the current Kansas Municipal Energy Agency Director #1 term expires in April 2017 and this item will be brought back to a future Study Session for discussion.

Resolution—Kansas Municipal Investment Pool

The Governing Body heard from Assistant Director of Finance/Treasurer Betty K. Simpson who reviewed a request for approval of a resolution to update the authorized signers on the investment accounts at the Kansas Municipal Investment Pool (KMIP) and answered questions from the Governing Body.

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During discussion, Mrs. Simpson explained the City makes every effort to secure a good rate when investing idle funds and the City is permitted to invest with KMIP only when local banks do not meet the rate established by KMIP. The Governing Body agreed by consensus to place this item on the next Regular Meeting agenda.

Ordinance—Establishing Redevelopment District at I-35 & Princeton

The Governing Body heard from Community Development Director Wynndee Lee who reviewed an ordinance establishing a redevelopment district at NW I-35 and Princeton and asked the Governing Body to consider this ordinance at the next Regular Meeting. It was agreed by consensus to place this item on the next Regular Meeting agenda.

Presentation—CHAMPS Program

The Governing Body heard from ECKAN Chief Executive Officer Richard Jackson who provided a presentation on the Cities Combating Hunger through Afterschool and Summer Meal Programs (CHAMPS) awarded by the National League of Cities partnered with Food Research and Action Center (FRAC) and answered questions from the Governing Body.

Monthly Financial & Activity Report—December

The Governing Body reviewed the December Monthly Financial and Activity Reports with City Staff.

City Manager's Report

City Manager Richard U. Nienstedt reported on the following:

- Received letter from Kansas Historical Society informing the Commission the Reid House, 306 S Elm St, owned by Wayne & Kathy Duderstadt, was listed in the National Register of Historic Places on January 11, 2017

Commissioner's Reports

Commissioner Graves reported on the following:

- Attended Local Government Day at the Capitol on January 25, 2017

Commissioner Jorgensen reported on the following:

- FCDC Board met in Wellsville January 27, 2017 to discuss strategic plan
- Spent the weekend in McPherson, Kansas and made note of how they handle issues in their community

Mayor's Report

Mayor Caylor reported on the following:

- Day at the Capitol was a great event and was a good reminder that changes can happen daily
- Excited to see report from FCDC strategic planning meeting

Announcements

Mayor Caylor announced the following:

- February 1, 2017 Regular Commission Meeting, 7:00 pm, City Hall
- February 6, 2017 Study Session, 4:00 pm, City Hall
- February 10, 2017 Police Dept Promotion Ceremony, 1:30 pm, Ottawa Municipal Auditorium
- February 13, 2017 Study Session, 4:00 pm, City Hall
- February 15, 2017 Regular Commission Meeting, 9:30 am, City Hall

Mayor Caylor reminded the Governing Body and those in attendance to bring shoes to donate at Wednesday's Regular Meeting to support the Teen Park.

Adjournment

There being no further business to come before the Governing Body, Commissioner Jorgensen made a motion, seconded by Commissioner Graves, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Mayor Caylor declared the meeting duly adjourned at 4:45 pm.

Amy Finch, City Clerk