

**Study Session Minutes
Ottawa, Kansas
Minutes of January 23, 2017**

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Mayor Caylor, Commissioner Graves, Commissioner Jorgensen, and Commissioner Skidmore. Commissioner Reed was absent. A quorum was present.

Mayor Caylor called the meeting to order.

Public Comments

The Governing Body heard from Interim Ottawa Main Street Association (OMSA) Director Lenni Giacini who invited the Governing Body and the public to the OMSA Main Street Mingle to tour OMSA's new office space at 209 S Main Street tonight, Monday, January 23, 2017 from 5-7 pm.

Interviews—Boards and Commissions

The Governing Body conducted the following interviews for open positions:

Accessibility Advisory Board

1. Marsha Hermreck—4:00 pm
2. Tammy Womack—4:15 pm

Planning Commission

3. Justin Watts—4:30 pm

During discussion, the Governing Body agreed these applicants will be assets to the Accessibility Advisory Board and Planning Commission and will be contacted by the City Manager's office. It was agreed by consensus to place these appointments on the next Regular Meeting consent agenda on February 1, 2017.

Minutes to Review

The Governing Body reviewed minutes from the January 9, 2017 Study Session and agreed by consensus to place this item on the next Regular Meeting agenda.

Neighborhood Revitalization Program—Add Properties

The Governing Body heard from Community Development Director Wynndee Lee who reviewed a recommendation by the Neighborhood Revitalization Program Review Committee to include two commercial and three residential structures located at 107 S. Main, 123 W. 4th, 306 S. Elm, 630 S. Hickory, and 115 N. Locust in the Neighborhood Revitalization Program and answered questions from the Governing Body. The Governing Body agreed by consensus to place this item on the next Regular Meeting agenda.

City Manager's Report

City Manager Richard U. Nienstedt reported on the following:

- Old Depot Museum invited the Governing Body to hold a meeting at their location

Proclamation—Kansas Day

Mayor Caylor read a proclamation recognizing Sunday, January 29, 2017 as Kansas Day.

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Commissioner's Reports

Commissioner Skidmore reported on the following:

- Congratulated City Manager Richard U. Nienstedt on receiving the Russel Crites award at the Ottawa Area Chamber of Commerce Annual Banquet on Saturday, January 21, 2017

Commissioner Jorgensen reported on the following:

- Spoke on behalf of City Commission at last week's County Planning Commission meeting regarding the City Commission's position for a rezoning or Special Use permit application for an asphalt plant near 15th Street and I-35
- County Planning Commission voted against approving the rezoning to allow the asphalt plant by at 5-3 vote and will make their recommendation to the County Commission

Mayor's Report

Mayor Caylor reported on the following:

- Congratulated City Manager Richard U. Nienstedt on receiving the Russel Crites Award
- Thanked the City Manager for all he does for the community
- Challenged the Governing Body to participate in the shoe challenge to benefit the Teen Park by bringing shoes to donate at the next Regular Meeting

Announcements

Mayor Caylor announced the following:

- January 25, 2017 Special Call LKM Local Government Day, Topeka, Time TBA
- January 30, 2017 Study Session, 4:00 pm, City Hall
- February 1, 2017 Regular Commission Meeting, 7:00 pm, City Hall
- Jan 24 1-3:30, comments at 1:30, at 720 W 2nd, Fire 15o
- Feb 10 Police Promotion Ceremony 1:30 OMA, light refreshments afterwards

2016 Review

The Governing Body met with Leadership Consultant John Divine to discuss the 2016 Review.

Adjournment

There being no further business to come before the Governing Body, Commissioner Skidmore made a motion, seconded by Commissioner Jorgensen, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Mayor Caylor declared the meeting duly adjourned at 5:24 pm.

Amy Finch, City Clerk

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