

OTTAWA CITY COMMISSION REGULAR MEETING AGENDA
City Hall Commission Chambers – 101 S. Hickory
Wednesday, December 7, 2016 – 7:00 pm



If you need this information in another format or require a reasonable accommodation to attend this meeting, please contact the City Clerk's office at 785-229-3600. Please give advance notice of at least two (2) working days. TTY users please call 711.

Please notify the City Clerk before the meeting if you wish to address the City Commission.

1. **Call to Order**
2. **Roll Call** _____ Caylor _____ Reed _____ Graves _____ Jorgensen _____ Skidmore
3. **Welcome**
4. **Pledge of Allegiance**
5. **Invocation** – Pastor Kathleen Whitmore, United Methodist Church

Consent Agenda – Items 6-10

6. **Minutes from the November 14, 2016, November 21, 2016 and November 28, 2016 Study Sessions and the November 16, 2016 Regular Meeting**
7. **Application for Cereal Malt Beverage License for the year 2017**
Comments: TA Operating LLC, Minit Mart, 2243 S. Princeton Street, has applied for a new Cereal Malt Beverage License. This is for original and unopened containers, not for consumption on the premises. It has been reviewed by Police Department and the City Attorney, with no cause for denial discovered.
8. **Approval of New Member to Boards & Commissions**
Construction Board of Appeals: Brandon Livingston
9. **Resignation from Boards & Commission**
Planning Commission – Rick Oglesby
Accessibility Advisory Board – Rick Oglesby
10. **Agenda Approval**

Motion: _____ Second: _____ Vote: _____

Regular Agenda

11. **Public Comments.** Persons who wish to address the City Commission regarding items on the agenda may do so as that agenda item is called. Persons who wish to address the City Commission regarding items not on the agenda and that are under the jurisdiction of the City Commission may do so at this time when called upon by the Mayor. Comments on personnel matters and matters pending in court or with other outside tribunals are not permitted. Speakers are limited to three minutes. Any presentation is for information purposes only. No action will be taken.
12. **Declaration.** At this time I'd like to give Commissioners a chance to declare any conflict or communication they've had that might influence their ability to consider today's issues impartially.

New Business

13. Presentation of Donation from Cosentino's Price Chopper to the Mayor's Christmas Tree Fund

Comments: The \$3,000 check from Cosentino's will be allocated half to Hope House and half to ECKAN.

Motion: _____ Second: _____ Vote: _____

14. Public Hearing for 2016 Budget Amendments – Scott Bird

Comments: This Public Hearing has been called to consider amending the 2016 Budget for the Library, Special Alcohol, and Economic Development Funds.

Open: _____ Close: _____

15. Acceptance of 2016 Budget Amendments – Scott Bird

Comments: Acceptance of budget amendments to the Library, Special Alcohol, and Economic Development Funds.

Motion: _____ Second: _____ Vote: _____

16. Approval of Funding Agreement Between City of Ottawa and Ottawa Main Street Association

Comments: Agreement outlining terms of funding for 2017.

Motion: _____ Second: _____ Vote: _____

17. Request for Approval of Ordinance for Conditional Use Permit at 515 and 517 N. Birch – Wynndee Lee

Comments: This permit allows for two duplex condominiums on two tracts on these properties in an R-1 Low Density Residential District.

Motion: _____ Second: _____ Vote: _____

18. Report by City Manager

19. Reports by City Commissioners

20. Report by Mayor

Announcements

- December 8, 2016 City Employee Appreciation Breakfast, 7:00-9:00 am, Ottawa Municipal Auditorium Basement
- December 12, 2016 Study Session, 4:00 pm, City Hall
- December 14, 2016 Special Call City/County Joint Meeting with Rock Creek Engineers, 11:30 am, City Hall
- December 19, 2016 Study Session, 4:00 pm, City Hall
- December 21, 2016 Regular Commission Meeting, 9:30 am, City Hall
- December 21, 2016 City/County/USD 290 Joint Meeting with Legislators, 12:00 pm, Franklin County Annex

Adjourn

Motion: _____ Second: _____ Vote: _____