

**Regular Meeting Minutes
Commission Chambers
101 S Hickory, Ottawa, Kansas
Minutes of November 2, 2016**

The City Governing Body met at 7:00 pm this date, for the Regular City Commission Meeting with the following members present and participating to wit: Mayor Caylor, Commissioner Reed, Commissioner Graves, Commissioner Jorgensen, and Commissioner Skidmore. A quorum was present.

Mayor Caylor called the meeting to order.

The Mayor welcomed the Chamber Audience and led the Pledge of Allegiance to the American flag. The invocation was given by Sheriff Chaplain Scott Dickinson.

Consent Agenda

Commissioner Reed made a motion, seconded by Commissioner Graves, to approve the consent agenda, to include this regular meeting agenda, minutes from the October 3, 2016 and October 17, 2016 Special Call Leadership Sessions, October 8, 2016 Special Call LKM Annual Conference, October 17, 2016 Study Session and October 18, 2016 Special Call Joint Commission and Ottawa Municipal Auditorium Advisory Board Meeting. The motion was considered and upon being put, all present voted aye. The Mayor declared the consent agenda duly approved.

Public Comments

The Governing Body heard from Teresia Templeton, 1219 S Ash Street, who addressed the following concerns:

- Lack of stop sign at the intersection of East 2nd Street and Poplar Street
- Speed of traffic traveling through that intersection

Mayor Caylor thanked Ms. Templeton for bringing the issue to their attention and stated the Governing Body will have someone look into the issue.

Declaration

None were given at this time.

Proclamation—2016 Ottawa Arrows AAA American Legion Baseball Team

Mayor Caylor read a proclamation recognizing the 2016 Ottawa Arrows AAA American Legion Baseball team. This proclamation honors the American Legion AAA State Champions. Head Coach Brian Long accepted the proclamation and thanked the Governing Body, the city, fans and parents for their support. The Governing Body also heard from player Keegan Finch who thanked the City of Ottawa, parents, and fans for the continued support and encouragement.

City Manager's Report

City Manager Richard U. Nienstedt reported on the following:

- Requested a short executive session
- No Shave November to focus attention on awareness and fundraising for prostate cancer
- Attended Family, Career and Community Leaders of America (FCCLA) District H Fall Leadership Conference at Ottawa Municipal Auditorium today
- Received compliments on the auditorium and was pleased to see young people participating and working on projects

Commissioner's Reports

Commissioner Skidmore reported on the following:

- No Shave November is a good cause to benefit Franklin County Cancer Foundation
- Encouraged citizens to vote on or before November 8, 2016

Commissioner Reed reported on the following:

- Participated in early voting and encouraged citizens to take part in early voting
- Encouraged citizens to vote on or before November 8, 2016

Commissioner Jorgensen reported on the following:

- His grandmother was born before women had the right to vote and voted in every election once she had the right to vote
- Voting is our patriotic duty
- Encouraged everyone to vote on or before November 8, 2016

Mayor's Report

Mayor Caylor reported on the following:

- Importance of voting
- Encouraged children to join their parents when they vote

Announcements

Mayor Caylor announced the following:

- November 7, 2016 Study Session, 4:00 pm, City Hall
- November 11, 2016 Veteran's Day – City Offices CLOSED
- November 14, 2016 Study Session, 4:00 pm, City Hall
- November 16, 2016 Regular Meeting, 9:30 am, City Hall

City Attorney Blaine Finch requested a motion to recess into Executive Session to discuss an issue of attorney-client privilege with the City Attorney and City Manager Richard U. Nienstedt present for a period of 5 minutes beginning at 7:21 pm. Mayor Caylor explained the Governing Body will stand at ease for a period of 5 minutes to take a group picture with the 2016 Ottawa Arrows AAA American Legion baseball team.

November 2, 2016

Executive Session

Recess

Commissioner Skidmore made a motion, seconded by Commissioner Reed, to recess into executive session to discuss an issue of attorney-client privilege with the City Attorney and City Manager present for a period of 5 minutes beginning at 7:21 pm. The motion was considered and upon being out, all present voted aye. The Mayor declared the meeting duly recessed.

Reconvene

Commissioner Graves made a motion, seconded by Commissioner Skidmore, to reconvene into open session. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly reconvened at 7:26 pm.

Adjournment

There being no further business to come before the Governing Body, Commissioner Reed made a motion, seconded by Commissioner Graves, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly adjourned at 7:27 pm.

Amy Finch, City Clerk