

OTTAWA CITY COMMISSION REGULAR MEETING AGENDA
City Hall Commission Chambers – 101 S. Hickory
Wednesday, September 21, 2016 – 9:30 am



If you need this information in another format or require a reasonable accommodation to attend this meeting, please contact the City Clerk's office at 785-229-3600. Please give advance notice of at least two (2) working days. TTY users please call 711.

Please notify the City Clerk before the meeting if you wish to address the City Commission.

1. **Call to Order**
2. **Roll Call** _____ Caylor _____ Reed _____ Graves _____ Jorgensen _____ Skidmore
3. **Welcome**
4. **Pledge of Allegiance**
5. **Invocation – Sam Renfro, Ottawa Community Church**

Consent Agenda – Items 6-7

6. **Minutes from August 22, 2016 Special Call Leadership Session, August 29, 2016 Study Session, August 31, 2016 Special Call Joint Meeting, August 31, 2016 Special Call Leadership Academy Luncheon and September 7, 2016 Regular Meeting**

7. **Agenda Approval**

Motion: _____ Second: _____ Vote: _____

Regular Agenda

8. **Public Comments.** Persons who wish to address the City Commission regarding items on the agenda may do so as that agenda item is called. Persons who wish to address the City Commission regarding items not on the agenda and that are under the jurisdiction of the City Commission may do so at this time when called upon by the Mayor. Comments on personnel matters and matters pending in court or with other outside tribunals are not permitted. Speakers are limited to three minutes. Any presentation is for information purposes only. No action will be taken.
9. **Declaration.** At this time I'd like to give Commissioners a chance to declare any conflict or communication they've had that might influence their ability to consider today's issues impartially.

New Business

10. **Proclamation Recognizing Constitution Week on September 17-23, 2016**
Comments: Constitution Week is an official week to commemorate the anniversary of the creation of the world's longest-lived written Constitution. Members of the General Edward Hand Chapter, Daughters of the American Revolution will attend the meeting and Jayne Schlenker, Retired Chief Master Sergeant, will accept the proclamation.
11. **Proclamation Recognizing October as Domestic Violence Awareness Month**
Comments: Domestic Violence Awareness Month focuses attention on victims of domestic violence and their children and promotes the support of shelters and community programs that serve them. Cassie Myers, the Franklin County Program Coordinator with Willow Domestic Violence Center, will accept the proclamation.
12. **Introduction of New Employees Amy Finch and Laurel Gimzo – Scott Bird / Betty Simpson**

13. **Recognition of American Water Works Association Operator Meritorious Service Award Recipient, Keith McAdoo - David Buehler and Dennis Tharp**

14. **Request for Approval of Resolution to Approve Assignment and Amendment of Redevelopment Agreement - Tyler Ellsworth, Kutak Rock LLP, and Scott Bird**

Comment: This resolution authorizes approval of assignment of the redevelopment agreement by Super Market Developers, Inc. to Group Ottawa, LLC

Motion: _____ Second: _____ Vote: _____

15. **Public Hearing for the Purpose of Evaluating the Performance of Grant No. 09-NSP-006 for the Neighborhood Stabilization Program – Susan Galemore, Southeast Regional Planning Commission, and Wynndee Lee**

Comments: This public hearing has been called to discuss all aspects of and closeout the grant.

Open: _____ Close: _____

16. **Request for Approval of Resolution Authorizing Signature on Documents to Close Neighborhood Stabilization Grant – Susan Galemore, Southeast Regional Planning Commission, and Wynndee Lee**

Comments: Approval for Mayor Caylor to sign documents required to close the grant.

Motion: _____ Second: _____ Vote: _____

17. **Request for Approval of Business Purchase Agreement for Roselawn Memorial Gardens Inc. – Blaine Finch**

Comments: Agreement to purchase the cemetery from Gwen Todd.

Motion: _____ Second: _____ Vote: _____

18. **Acceptance of the Fiscal 2015 Financial Audit.**

Comments: The 2015 Financial Audit was prepared by Mize Houser & Company, P.A.

Motion: _____ Second: _____ Vote: _____

19. **Report by City Manager**

20. **Reports by City Commissioners**

21. **Report by Mayor**

Announcements

- September 21, 2016 City/County/USD 290 Joint Meeting, 12:00 pm, County Admin Offices
- September 24, 2016 Airport Open House & Fly-In, 8:00 am – 12:00 pm, Airport
- September 26, 2016 Study Session, 4:00 pm, City Hall CANCELED
- September 29, 2016 Special Call for Topeka Kansas Ave Tour, 8:00 am, City Hall Parking Lot
- October 3, 2016 Study Session 4:00 pm, City Hall
- October 3, 2016 Special Call Commission Leadership Session, 5:00 pm, City Hall
- October 5, 2016 **Regular Meeting**, 7:00 pm, City Hall

Adjourn

Motion: _____ Second: _____ Vote: _____