

**Study Session Minutes
Ottawa, Kansas
Minutes of July 18, 2016**

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Commissioner Reed, Commissioner Graves, Commissioner Skidmore, and Commissioner Jorgensen. Mayor Caylor was absent. A quorum was present.

Mayor Pro tem Reed called the meeting to order.

Public Comments

None offered at this time.

Minutes to Review

The Governing Body reviewed minutes from the July 11, 2016 Study Session. It was agreed to place this item on the next regular meeting agenda, July 20, 2016.

Contract—Mary F Tice for Purchase of Real Estate

The Governing Body heard from City Attorney Blaine Finch regarding a request for approval of a contract with Mary F Tice for Purchase of Real Estate located at 2660 Montana Road. It was agreed to place this item on the next regular meeting agenda.

Ordinance—Payment of Insurance Proceeds

The Governing Body heard from City Attorney Blaine Finch regarding request for approval of an ordinance concerning payment of insurance proceeds. The Kansas Legislature amended K.S.A. 40-3901 et seq., allowing cities to more easily recover costs incurred by the public at large to raze and clean up structures damaged by fire. The City of Ottawa must amend its existing law to conform to the new state law. It was agreed to place this item on the next regular meeting agenda.

Rural Water District (RWD) # 4 Water Supply Agreement

The Governing Body heard from Utilities Director Dennis Tharp and Assistant Utilities Director David Buehler regarding the RWD # 4 Water Supply Agreement. This is an agreement between the City of Ottawa and the RWD # 4 to purchase treated water. It was agreed to place this item on the next regular meeting agenda.

Resolutions—Condemnations for 112 S Elm and 332 S Poplar

The Governing Body heard from Community Development Director Wynndee Lee regarding a request for approval of two resolutions to fix the date, time, place and provide for notice of hearing for condemnations on 112 S Elm and 322 S Poplar in Ottawa, Kansas. It was agreed to place these resolutions on the next regular meeting agenda.

2017 Budget Review

The Governing Body discussed the following budget lines with City Staff and other representatives:

- SWAN Arts Festival (1100)
- Elizabeth Layton Center (1100)
- City Band (1100)
- Franklin County Development Council (1100)
- 911 Operations (1100)
- Water Reclamation (3602)
- Ottawa Municipal Auditorium (1300)
- Broadband (3715)
- Community Development—will be brought back to the next study session agenda.
- Special Revenue Funds
 - o Equipment Reserve Fund (5300)
 - o Economic Development (2500)
 - o Community Services (1100)
- Utility Billing (3710)
- Building Maintenance (0116)
- Non- Operating (0117)
- Notice of Budget Hearing- consensus was given to publish the Notice of Budget Hearing.

City Manager's Report

City Manager Richard U. Nienstedt reported:

- The League Director will be presenting at the Rotary Meeting tomorrow at Smoked Creations at Noon.
- Eggs & Issue's will be tomorrow July 19th at Ransom Memorial Hospital. Dr. Randy Watson is the Guest Speaker.

Commissioner's Reports

Commissioner Skidmore reminded all that the City Wide Garage Sales are this weekend.

Mayor Pro Tem Report

Mayor Pro Tem Reed reported Play Day is this weekend, Saturday July 23rd from 10 am – 1 pm. Mayor Pro Tem Reed also reported that her family lost her Father-in-law. Mayor Pro Tem Reed stated this has really made her appreciate even more the community she lives in and she appreciates all the condolences her and her family has received.

Announcements

Mayor Pro Tem Reed announced:

- July 20, 2016: Regular Meeting, 9:30 am, City Hall
- July 20, 2016: City/County/USD 290 Joint Meeting, USD 290 Office, 12:00 pm
- July 25, 2016: Study Session, 4:00 pm, City Hall
- July 26, 2016: Army Band Concert, 7:00 pm, Ottawa Municipal Auditorium
- August 1, 2016: Special Call Commission Leadership Session, 5:00 pm, City Hall
- August 2, 2016: National Night Out, 5:30 pm
- August 23, 2016: Ottawa University Fusion, 6:00 pm – 8:00 pm

Adjournment

There being no further business to come before the Governing Body, Mayor Pro Tem Reed adjourned the meeting at 5:51 pm.

Carolyn S. Snethen, City Clerk