

**Regular Meeting Minutes
Commission Chambers
101 S Hickory, Ottawa, Kansas
Minutes of July 20, 2016 at 9:30 am**

The Governing Body met at 9:30 am this date with the following members present and participating to wit: Commissioner Reed, Commissioner Skidmore, Commissioner Graves, and Commissioner Jorgensen. Mayor Caylor was absent. A quorum was present.

Mayor Pro Tem Reed called the meeting to order and welcomed the Chamber Audience and led the Pledge of Allegiance to the American Flag. The invocation was given by Reverend Richard Ogelsby.

Consent Agenda

The Governing Body reviewed minutes from the June 20, 2016 and July 11, 2016 Study Sessions, June 21, 2016 Special Call Meeting with OMA Advisory Board, June 27, 2016 Study Session, June 27, 2016 Special Call Leadership Meeting and the June 27, 2016 Special Call Meeting for Airport Master Plan Kickoff, Appointment of Roger Welton to the Board of Zoning Appeals, and the regular meeting agenda. Commissioner Skidmore made a motion, seconded by Commissioner Graves to approve the consent agenda. The motion was considered and upon being put, all present voted aye. Mayor Pro Tem Reed declared the consent agenda duly approved.

Public Comments

None offered at this time.

Declaration

None were given at this time.

Recognition of Ottawa Municipal Pool Lifeguards

The Governing Body heard from Fire Chief Tim Matthias, who brought this item to the agenda. Chief Matthias wanted the Pool Lifeguards/Staff to be recognized for all the work they do especially regarding the drowning event that occurred on June 12th. Recreation Manager Brandy Shoemaker introduced the Ottawa Municipal Pool Lifeguards/Staff as well as reviewed the training they receive and what they do every day. Ms. Shoemaker stated this staff is one of the best staffs the Ottawa Municipal Pool has had. She is very proud of them for working together and doing what they have to do every day. Commissioner Reed thanked Brandy Shoemaker and the Ottawa Municipal Pool Lifeguards/Staff for keeping our kids safe and the role they take at the pool. Ms. Shoemaker thanked the City, ORC, and all First Responders for all their support.

Introduction of New Employee

Finance Director Scott Bird introduced Breanna Snyder to the Governing Body.

Water Supply Agreement—Rural Water District (RWD) #4

The Governing Body heard from Assistant Utilities Director David Buehler regarding an agreement between the City of Ottawa and RWD #4 to purchase treated water. Commissioner Jorgensen made a motion, seconded by Commissioner Graves to approve the Water Supply Agreement with RWD #4. The motion was considered and upon being put, all present voted aye. Mayor Pro Tem Reed declared the Water Supply Agreement duly approved.

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Contract for Purchase of Real Estate

The Governing Body heard from City Attorney Blaine Finch regarding a contract between the city of Ottawa, Kansas and Mary F Tice for purchase of real estate at 2660 Montana Road. Commissioner Skidmore made a motion, seconded by Commissioner Jorgensen to approve the contract for purchase of real estate. The motion was considered and upon being put, all present voted aye. Mayor Pro Tem Reed declared the contract duly approved.

Ordinance—Payment of Insurance Proceeds

The Governing Body heard from City Attorney Blaine Finch regarding approval of an ordinance concerning payment of insurance proceeds. The Kansas Legislature amended K.S.A 40-3901 et seq., allowing cities to more easily recover costs incurred by the public at large to raze and clean up structures damaged by fire. The City of Ottawa must amend its existing law to conform to the new state law. Commissioner Graves made a motion, seconded by Commissioner Skidmore to adopt the ordinance. The motion was considered and upon being put, all present voted aye. Mayor Pro Tem Reed declared the ordinance duly adopted and the ordinance was numbered Ordinance No. 3925-16.

Resolution—Public Hearing for Consideration of Condemnation, 332 S Poplar

The Governing Body heard from Building Official Jim Sherman regarding a resolution to establish a public hearing to be held at 7:00 pm on Wednesday, September 7, 2016 for the consideration of the condemnation of the property located at 322 S Poplar. Commissioner Jorgensen made a motion, seconded by Commissioner Graves to adopt the resolution. The motion was considered and upon being put, all present voted aye. Mayor Pro Tem Reed declared the resolution duly adopted and the resolution was numbered Resolution No. 1695-16.

Resolution—Public hearing for Consideration of Condemnation, 112 S Elm

The Governing Body heard from Building Official Jim Sherman regarding a resolution to establish a public hearing to be held at 7:00 pm on Wednesday, September 7, 2016 for the consideration of the condemnation of the property located at 112 S Elm. Commissioner Skidmore made a motion, seconded by Commissioner Graves to adopt the resolution. The motion was considered and upon being put, all present voted aye. Mayor Pro Tem Reed declared the resolution duly adopted and the resolution was numbered Resolution No. 1696-16.

Report by City Manager

City Manager reported:

- Thanked the Community for the support of our law enforcement, firefighters, and all first responders. City Manager Richard U. Nienstedt stated this is the best law enforcement community he has served for in 37 years. This community has officers that go out of their way to help the people in our community.

- City Attorney Blaine Finch and Community Development Director Wynndee Lee need to speak to the Governing Body regarding an item that needs action.

Open Agenda

Community Development Director Wynndee Lee spoke regarding an issue of the code when it was amended in 2004 omitting a section allowing permits for Handicap Accessible ramps. The City has been issuing these permits without the knowledge of this portion of the code being omitted until this past week when an employee checked the code and denied a permit. City Attorney Blaine Finch gave two options to the Governing Body to either have these permit request go through the process of being presented the the Board of Zoning Appeals for approval or for the Governing Body to grant City Staff to proceed with processing and approving these permits as the City has done in the past pending an amendment of code to be presented to correct the code.

Commissioner Jorgensen thanked City Staff for their quick movement in getting this issue resolved and made a motion to authorize City Staff to continue to process and approve these permits as the City has done in the past pending an amendment of code to be presented to correct the code. Commissioner Skidmore seconded the motion. The motion was considered and upon being put, all present voted aye. Mayor Pro Tem Reed declared the motion duly approved.

Reports by City Commissioners

Commissioner Graves reminded the public that Play Day will be held this Saturday at Forest Park from 10:00 am – 1:00 pm.

Commissioner Skidmore reported he attended the Livestock Sale for 4-H and is very proud of our kids and how they conducted themselves. Commissioner Skidmore stated he was pleased with how the fair turned out and all the hard work put in by volunteers to make the fair happen.

Commissioner Jorgensen spoke regarding the Lifeguards at the Ottawa Municipal Pool. Members of the Jorgensen household have served as lifeguards at the Ottawa Municipal Pool for a number of years. The event that happened on June 12th was an event where all the training clicked and they did exactly what they were supposed to do in reviving the young child. Commissioner Jorgensen knows it has taken a toll on those involved. Commissioner Jorgensen thanked all the first responders who serve our community.

Report by Mayor Pro Tem

Mayor Pro Tem Reed stated it appears the theme of this meeting is gratitude. With the loss of her Father-in-law and all the support from first responders and other resources offered by our community, Mayor Pro Tem Reed is very grateful for the community she lives in.

Announcements

Mayor Pro Tem Reed announced:

- July 20, 2016: City/County/USD 290 Joint Meeting, 12:00 pm, USD 290 District Office
- July 25, 2016: Study Session, 4:00 pm, City Hall
- July 26, 2016: Army Band Concert, 7:00 pm, Ottawa Municipal Auditorium
- August 1, 2016: Study Session, 4:00 pm City Hall
- August 1, 2016: Special Call Commission Leadership Session, 5:00 pm, City Hall
- August 2, 2016: National Night Out, 5:30 pm
- August 3, 2016: Regular Meeting, 7:00 pm, City Hall

Adjournment

There being no further business to come before the Governing Body, Commissioner Skidmore made a motion, seconded by Commissioner Jorgensen to adjourn the meeting. The meeting was adjourned at 10: 22 am.

Carolyn S. Snethen, City Clerk