

**Regular Meeting Minutes
Commission Chambers
101 S Hickory, Ottawa, Kansas
Minutes of August 3, 2016 at 7:00 pm**

The Governing Body met at 7:00 pm this date with the following members present and participating to wit: Mayor Caylor, Commissioner Reed, Commissioner Skidmore, Commissioner Graves, and Commissioner Jorgensen. A quorum was present.

Mayor Caylor called the meeting to order and welcomed the Chamber Audience and led the Pledge of Allegiance to the American Flag. The invocation was given by Reverend Dale Stratton from Pilgrim Bible Church.

Consent Agenda

The Governing Body reviewed the consent agenda including minutes from the July 6, 2016 and July 20, 2016 Regular Meetings; July 18, 2016 Study Session; and the regular meeting agenda. Commissioner Graves made a motion, seconded by Commissioner Jorgensen to approve the consent agenda. The motion was considered and upon being put, all present voted aye. The Mayor declared the consent agenda duly approved.

Public Comments

None offered at this time.

Declaration

None were given at this time.

Public Hearing: City of Ottawa Proposed 2017 Budget

The public hearing regarding the City of Ottawa Proposed 2017 Budget was opened at 7:04pm.

Finance Director Scott Bird gave a brief presentation showing the 2017 budget numbers compared to the 2016 budget numbers. Mr. Bird reviewed the changes from the 2016 budget to the 2017 budget and showed the estimated mill levy number is the same as the 2016 mill levy.

The following spoke regarding their contribution from the City of Ottawa to their organization.

- Terry Chartier, Ottawa Library Director
- Steve Geiss, Ottawa Main Street Chair
- Melissa Reed, Prairie Paws Executive Director
- Cassie Myers, Willow Domestic Violence Center Franklin County Program Coordinator
- Perry Chapman, Elizabeth Layton Center CFO
- James Oltman, FCDC Executive Director
- Merle Mordy, City Band Chair and Mark Pickett, City Band Director

The public hearing was closed at 7:47 pm
August 3, 2016

Adoption of the 2017 Budget

Following public discussion during the public hearing, Commissioner Jorgensen made a motion, seconded by Commissioner Reed to adopt the 2017 budget. The motion was considered and upon being put, all present voted aye. The Mayor declared the 2017 budget duly adopted.

Authorization to Sign Federal Aviation Administration Grant- Airport Master Plan

The Governing Body heard from Public Works Director Michael Haeffele regarding a request for authorization to sign the Federal Aviation Administration Grant for the Airport Master Plan. The authorization is for City Manager, Richard U. Nienstedt, to sign the documents required for this grant on behalf of the City of Ottawa. Commissioner Skidmore made a motion, seconded by Commissioner Graves to give authorization to the City Manager to sign the Federal Aviation Administration Grant. The motion was considered and upon being put, all present voted aye. The Mayor declared the authorization duly approved.

Geometric Improvement Project—K-68 and Main

The Governing Body heard from Public Works Director Michael Haeffele regarding a request for approval of an agreement with Kansas Department of Transportation (KDOT) for the Geometric Improvement Project and authorization to sign the agreement. The Geometric Improvement Project is for the intersection at K-68 and Main. This project will add crosswalks, update signals, and improve turning at the intersection. Commissioner Reed made a motion, seconded by Commissioner Skidmore to approve the Geometric Improvement Project. The motion as considered and upon being put, all present voted aye. The Mayor declared the motion duly approved.

Ordinance—Kansas Gas Service Natural Gas Franchise

The Governing Body heard from City Attorney Blaine Finch regarding a request for approval of an ordinance renewal for the Kansas Gas Service Natural Gas Franchise. The last franchise agreement with Kansas Gas Service was established 20 years ago. This ordinance defines the new Kansas Gas Service Franchise with a ten year term and a five year reopener. Commissioner Reed made a motion, seconded by Commissioner Graves to adopt the Kansas Gas Service Franchise. The motion was considered and upon being put, all present voted aye. The Mayor declared the ordinance duly adopted and the ordinance was numbered Ordinance No. 3926-16.

Report by City Manager

City Manager Richard U. Nienstedt thanked the Governing Body for all their hard work on the budget. Mr. Nienstedt also thanked the Governing Body for their involvement in National Night Out. Chief Butler and his officers put a lot of effort into this event and it is one of the best public relations events in this community.

Reports by City Commissioners

Commissioner Reed thanked the volunteers that opened up their back yards for National Night Out.

Commissioner Skidmore stated it was great to get out and see all the people in the community for National Night Out. Commissioner Skidmore stated he is wearing a blue ribbon to support and give his appreciation for the men and women that serve in our community.

Report by Mayor

Mayor Caylor stated she appreciates the citizen's involvement in the recent Army Band Concert at the Ottawa Municipal Auditorium and is hoping to see this event return in the future.

Mayor Caylor commends the Finance Department for all their work on the budget.

Mayor Caylor thanked the Fire Department and the Police Department for all they do for this community especially in the last couple of weeks.

Mayor Caylor thanked the Public Works Department for keeping our community looking great and the Utilities Department for providing the City of Ottawa with utilities.

Mayor Caylor stated that National Night out was a great success and invited all to join in this event next year.

Mayor Caylor encouraged all citizens to watch out for our kids in the community as school gets ready to start. More kids will be out walking, on bikes, etc.

Announcements

Mayor Caylor announced:

- August 8, 2016: Study Session, 4:00 pm, City Hall
City Manager Richard U. Nienstedt commented that new technology will be coming to live stream our study session meetings. The City will be using FaceBook Live to do this. We want to be able to engage our community that may not be able to make it to our meetings.
- August 8, 2016: Special Call Commission Leadership Session, 5:00 pm, City Hall
- August 15, 2016: Study Session, 4:00 pm, City Hall
- August 17, 2016: Regular Meeting, 9:30 am, City Hall
- August 17, 2016: Quarterly Image Award & New Education/Healthcare Welcome Luncheon REPLACED August Joint Meeting, 11:45 am, Garfield Elementary, 1213 College

Adjournment

There being no further business to come before the Governing Body, Commissioner Skidmore made a motion, seconded by Commissioner Graves to adjourn the meeting. The meeting was adjourned at 8:19 pm.

Carolyn S. Snethen, City Clerk