

**Study Session Minutes
Ottawa, Kansas
Minutes of July 25, 2016**

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Mayor Caylor, Commissioner Reed, Commissioner Graves, and Commissioner Skidmore. Commissioner Jorgensen was absent. A quorum was present.

Mayor Caylor called the meeting to order.

Public Comments

The Governing Body heard from Gary Harris, 1801 S Princeton, regarding City Wide Clean Up Day and an update on the levee.

The Governing Body heard from Doug Loyd, 413 S Main, regarding undesignated parking stalls and parking tickets.

Minutes to Review

The Governing Body reviewed minutes from the July 6, 2016 and July 20, 2016 Regular Meetings and the July 18, 2016 Study Session Meeting. It was agreed to place these items on the next regular meeting agenda, August 3, 2016.

Authorization to Sign Federal Aviation Administration Grant Offer

The Governing Body heard from Public Works Director Michael Haeffele regarding a request for authorization to the City Manager to sign the Federal Aviation Administration Grant Offer. It was agreed to place this item on the next regular meeting agenda.

Sunday Liquor Sales Concern—Ministerial Alliance

The Governing Body heard from Reverend Dale Stratton and Pastor Jarod Yancey from the Ministerial Alliance regarding their concerns with the Sunday Liquor Sales. Mr. Stratton and Mr. Yancey asked questions of the Governing Body regarding Sunday Liquor Sales. It was requested to meet with the Governing Body again at a further date for more discussion.

June Monthly Reports

The Governing Body reviewed the June Monthly Financial and Activity reports with City Staff.

2017 Budget Review

The Governing Body reviewed the following budget with City Staff:

- Community Development (0130)

City Manager's Report

City Manager Richard U. Nienstedt reported:

- Parking is being enforced downtown as stated in the City of Ottawa's Municipal Code
- An Executive Session will be needed for 10 minutes with no action afterwards.

July 25, 2016

Mayor's Report

Mayor Caylor thanked Commissioner Reed for filling in as Mayor Pro Tem last week.

Announcements

Mayor Caylor announced the following:

- July 26, 2016: Army band Concert, 7:00 pm, Ottawa Municipal Auditorium
- August 1, 2016: Study Session, 4:00 pm, City Hall
- August 1, 2016: Special Call Commission Leadership Session, 5:00 pm, City Hall
- August 2, 2016: National Night Out, 5:30 pm
- August 3, 2016: Regular Meeting, 7:00 pm, City Hall
- August 23, 2016: Ottawa University Fusion, 6:00 – 8:00 pm

Executive Session

Recess

Commissioner Skidmore made a motion, seconded by Commissioner Graves to enter into executive session for Attorney-Client Privilege with City Manager and City Attorney present for a period of 10 minutes. The Governing Body will reconvene at 5:25 pm with no action to be taken afterwards. The motion was considered and upon being put, all present voted aye. The Mayor declared the motion duly approved and the executive session began at 5:15 pm.

Reconvene

Commissioner Caylor made a motion, seconded by Commissioner Skidmore to reconvene into the regular study session at 5:25 pm. The motion was considered and upon being put, all present voted aye. The Mayor declared the motion duly approved and the regular study session was reconvened at 5:25 pm.

Adjournment

There being no further business to come before the Governing Body, Commissioner Skidmore made a motion, seconded by Commissioner Graves to adjourn the meeting. The meeting was adjourned at 5:26 pm.

Carolyn S. Snethen, City Clerk