

**Regular Meeting Minutes
Commission Chambers
101 S Hickory, Ottawa, Kansas
Minutes of June 15, 2016 at 9:30 am**

The Governing Body met at 9:30 am this date with the following members present and participating to wit: Mayor Caylor, Commissioner Reed, Commissioner Skidmore, Commissioner Graves, and Commissioner Jorgensen. A quorum was present.

Mayor Caylor called the meeting to order and welcomed the Chamber Audience and led the Pledge of Allegiance to the American Flag. The invocation was given by Director of Finance Scott Bird.

Consent Agenda

The Governing Body reviewed the consent agenda consisting of Minutes from the May 23, 2016 Study Session, an application for a Cereal Malt Beverage License for Maria's located at 314 S Main St., and the regular meeting agenda. Commissioner Graves made a motion, seconded by Commissioner Reed to approve the consent agenda. The motion was considered and upon being put, all present voted aye. The Mayor declared the consent agenda duly approved.

Public Comments

The Governing Body heard from Tristan Hodges, 918 S Cypress, who spoke regarding the skate park.

Declaration

None were given at this time.

Public Hearing—Temporary Cereal Malt Beverage (CMB) Licensing

This public hearing is to consider providing legislative action that will address Temporary Special Event CMB Licensing.

Mayor Caylor opened the public hearing at 9:43 am.

No public comments were given.

Mayor Caylor closed the public hearing at 9:44 am.

Mayor Caylor stated the next public hearing on this issue will be July 6th at the 7:00 pm Regular Meeting and encouraged our citizens to attend.

Resolution—City of Ottawa Investment Policy

The Governing Body heard from Finance Director Scott Bird regarding a request for approval of a resolution for revision of the City of Ottawa Investment Policy. Periodically it is best practice for the City's Finance Advisory Committee to review the City's Investment Policy and to bring it before the Governing Body. The attached resolution has been reviewed with no significant changes. Commissioner Skidmore made a motion, seconded by Commissioner Graves to adopt the resolution. The motion was considered and upon being put, all present voted aye. The Mayor declared the resolution duly approved and the resolution was numbered Resolution No. 1693-16.

Resolution—GAAP-Based Accounting

The Governing Body heard from Finance Director Scott Bird regarding a resolution to waive the statutory requirements to use GAAP-based accounting for fiscal 2016. Commissioner Reed made a motion, seconded by Commissioner Skidmore to adopt the resolution. The motion was considered and upon being put, all present voted aye. The Mayor declared the resolution duly adopted and the resolution was numbered Resolution No. 1692-16.

Resolution—Neosho County Community College

The Governing Body heard from Finance Director Scott Bird and Kutak Rock Bond Council Member Tyler Elsworth regarding a request for approval of a resolution for Neosho County Community College. This resolution authorizes the execution of an Escrow Trust Agreement to provide for the defeasance, redemption and payment of Education Facility Revenue Bonds, Series 2010 and the termination of certain leases in connection with such bonds. Commissioner Graves made a motion, seconded by Commissioner Reed to adopt the resolution. The motion was considered and upon being put, all present voted aye. The Mayor declared the resolution duly adopted and the resolution was numbered Resolution No. 1694-16.

Bid Approval—Raw Water Line Project

The Governing Body heard from Utilities Director Dennis Tharp and Assistant Utilities Director David Buehler regarding a request for approval of a bid for the Ottawa Raw Water Line Improvement from Greeley Excavating, LLC. Professional Engineering Consultants, P.A. reviewed bids submitted for the Raw Water Line Project and recommends the contract be awarded to Greeley Excavating, LLC in the amount of \$1,403,354.00, contingent upon approval of the bid by KDHE. Commissioner Reed made a motion, seconded by Commissioner Graves to approve the bid from Greeley Excavating, LLC. The motion was considered and upon being put, all present voted aye. The Mayor declared the bid from Greeley Excavating approved.

Report by City Manager

City Manager Richard U. Nienstedt reported:

- The 312th Army Band will be performing at the Ottawa Municipal Auditorium on June 26th at 7:00 pm. We are currently looking for sponsors for this event.

Report by City Commissioners

Commissioner Graves invited all to attend the Swan Art's Festival this weekend. Commissioner Graves will be attending with her children.

Commissioner Skidmore stated it will be very hot the next few days and encouraged anyone who has neighbors without air conditioning to check on them through this time.

Commissioner Reed reminded the public of the East meets West event on June 25th at Carnegie Cultural Center.

Commissioner Jorgensen spoke regarding the public hearing today. We have these hearing so we can get public input on various issues. Commissioner Jorgensen encouraged all to come to the July 6th public hearing regarding Temporary Cereal Malt Beverage Licensing at 7:00 pm.

Report by Mayor

Mayor Caylor thanked Mr. Hodges for coming in and speaking to the Commission.

Announcements

Mayor Caylor announced:

- June 20, 2016: Study Session, 4:00 pm, City Hall
- June 25, 2016: East Meets West Hongli Xu Exhibition, 10:00 am – 6:00 pm, Carnegie Hall, Welcome by City Official, 1:15 pm
- June 27, 2016: Study Session, 4:00 pm, City Hall
- June 27, 2016: Special Call for Commission Leadership Session, 5:00 pm (immediately following Study Session), City Hall
- June 27, 2016: Special Call for Airport Master Plan Kickoff, 5:45 pm, Ottawa Municipal Airport

Adjournment

There being no further business to come before the Governing Body Commissioner Reed made a motion, seconded by Commissioner Skidmore to adjourn the meeting. The meeting was adjourned at 10:10 am.

Carolyn S. Snethen, City Clerk