

**Study Session Minutes  
Ottawa, Kansas  
Minutes of June 6, 2016**

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Mayor Caylor, Commissioner Reed, Commissioner Graves, Commissioner Skidmore, and Commissioner Jorgensen. A quorum was present.

Mayor Caylor called the meeting to order.

**Public Comments**

None offered at this time.

**Review of Minutes**

The Governing Body reviewed minutes from the May 23, 2016 Study Session and agreed to place this item on the June 15, 2016 Regular Meeting agenda with a change.

**Resolution-Ottawa Investment Policy**

The Governing Body heard from Director of Finance Scott Bird related to the cities policy of the investment of City funds. The Governing Body agreed by consensus to place this item on the next regular meeting agenda.

**Resolution- GAAP Waiver**

The Governing Body heard from Director of Finance Scott Bird who explained why the resolution to have a GAAP Waiver was a statutory requirement to use GAAP-Based Account for the reporting of fiscal year 2016.

**Resolution-Sidewalk Improvements**

The Governing Body heard from City Attorney Blaine Finch and Community Development Planner Sarah Anzicek who presented a resolution declaring it necessary to appropriate private property for the purpose of constructing sidewalk improvements in the vicinity of East 15<sup>th</sup> Street and agreed to adopt a resolution this date to move this project forward. It was noted this is for public use.

Commissioner Skidmore made a motion, seconded by Commissioner Graves to adopt the resolution. The motion was considered and upon being put, all present voted aye. The resolution was numbered Resolution No. 1691-16.

**Ordinances-Cereal Malt Beverage Temporary Permit**

The Governing Body reviewed a draft of a Cereal Malt Beverage Temporary Permit Ordinances with City Attorney Blaine Finch regarding special events. Mr. Finch explained this would require permission from the state and city. Discussion ensued and the Governing Body agreed to place this ordinance on the next regular meeting agenda. Commissioner Jorgensen suggested a public hearing be conducted on this issue. The issue was further discussed and the Governing Body agreed by consensus to hold a public hearing at the Regular Meeting on June 15 morning meeting and July 6 evening meeting for public comments.

The City Attorney discussed Sunday sales of packaged liquor. He explained there is a protest period during the consideration of such an ordinance. Discussion ensued and the Governing Body requested an ordinance be brought back for further consideration.

### **2017 Budget Review**

The Governing Body reviewed the following budgets:

- 0110-City Commission & City Manager
- 2800-Special Street
- 2900-Stormwater Utility
- 1400-Airport

### **City Manager's Report**

- An Executive Session is needed for Attorney-Client Privilege

### **Mayor's Report**

- Had spoke to those using dumpsters
- Weekend cleanup
- Made a difference in community

### **Announcements**

The Mayor announced:

1. June 6, 2016: Special Call Commission Leadership Session, 5 pm , City Hall
2. June 13, 2016: Study Session, 4 pm, City Hall
3. June 15,2016: Regular Meeting, 9:30 am, City Hall

### **Executive Session**

#### **Recess**

Commission Skidmore made a motion, seconded by Commission Reed to recess into Executive Session for a period of 15 minutes and to reconvene into open session at 5:36 pm in the same Study Session Room. City Attorney Blaine Finch and City Manager Richard U. Nienstedt were invited to attend. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly recessed.

#### **Reconvene**

Commissioner Jorgensen made a motion, seconded by Commissioner Reed to reconvene into Regular Study Session at 5:36 pm. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly reconvened.

### **Recess**

Commissioner Jorgensen made a motion, seconded by Commissioner Skidmore to recess back in Executive Session for a period of 5 minutes and to reconvene into open session at 5:41 pm in the same Study Session Room. City Attorney Blaine Finch and City Manager Richard U. Nienstedt were invited to attend. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly reconvened.

### **Reconvene**

Commissioner Jorgensen made a motion, seconded by Commissioner Skidmore to move into Regular Study Session. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly reconvened at 5:41 pm.

### **Adjournment**

There being no further business to come before the Governing Body Commissioner Jorgensen made a motion, seconded by Commissioner Graves to adjourn the meeting. The meeting was adjourned at 5:41 pm.

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Carolyn S. Snethen, City Clerk