

Internal Use Only:
Received: _____
Initials: _____

City of Ottawa, KS Utility Customer Request for Disconnect



Customer Name: _____ **SSN:** _____

Service Address: _____ **Acct #:** _____

Disconnect Date: _____ **(MM/DD/YYYY)**

Which services are we disconnecting?

Electric _____ **Water** _____ **Both** _____ **Area Light** _____

Forwarding Address: _____
(For final bill)

How may we contact you?

Phone: _____ **Email:** _____

Signature: _____ **Date:** _____

City Hall
Ph: (785) 229-3600

101 S Hickory St
Fax: (785)229-3610

P.O. Box 60

Ottawa, KS 66067-0060
www.ottawaks.gov