

**OTTAWA CITY COMMISSION MEETING AGENDA**  
**Courthouse Square Apartments – 235 S. Main**  
**Wednesday, March 16, 2016 – 9:30 am**



If you need this information in another format or require a reasonable accommodation to attend this meeting, please contact the City Clerk's office at 785-229-3600. Please give advance notice of at least two (2) working days. TTY users please call 711.

**Please notify the City Clerk before the meeting if you wish to address the City Commission.**

1. **Call to Order**
2. **Roll Call**      \_\_\_\_\_ Skidmore      \_\_\_\_\_ Caylor      \_\_\_\_\_ Reed      \_\_\_\_\_ Graves
3. **Welcome**
4. **Pledge of Allegiance**
5. **Invocation – Father Bill Fisher, Sacred Heart Catholic Church**

**Consent Agenda – Items 6-7**

6. **Minutes from the February 29, 2016 Study Session, February 29, 2016 Special Call Meeting for Commission/Department Director Retreat and the March 2, 2016 Regular Meeting**

7. **Agenda Approval**

Motion: \_\_\_\_\_                      Second: \_\_\_\_\_                      Vote: \_\_\_\_\_

**Regular Agenda**

8. **Public Comments.** Persons who wish to address the City Commission regarding items on the agenda may do so as that agenda item is called. Persons who wish to address the City Commission regarding items not on the agenda and that are under the jurisdiction of the City Commission may do so at this time when called upon by the Mayor. Comments on personnel matters and matters pending in court or with other outside tribunals are not permitted. Speakers are limited to three minutes. Any presentation is for information purposes only. No action will be taken.
9. **Declaration.** At this time I'd like to give Commissioners a chance to declare any conflict or communication they've had that might influence their ability to consider today's issues impartially.

**New Business**

10. **A Proclamation Recognizing March 21-25, 2016 as Flood Safety Awareness Week.**  
**Comments:** This proclamation is intended to raise awareness of the importance of preparing for and understanding flooding in Kansas. Michael Haeffele will accept the proclamation.
11. **A Proclamation Recognizing April 5, 2016 as National Service Recognition Day.**  
**Comments:** This proclamation recognizes the impact of service in our City and to thank those who serve and to find ways to give back to their communities. Crystal Anderson with ECKAN will accept the proclamation.
12. **Appointment to KMEA Board of Directors – Richard Nienstedt.**  
**Comments:** Appointment of Director #2 to serve on Board of Directors of the Kansas Municipal Energy Agency (KMEA). It is recommended Utilities Director Dennis Tharp be appointed.

Motion: \_\_\_\_\_                      Second: \_\_\_\_\_                      Vote: \_\_\_\_\_

**13. Master Planning Contract for Rock Creek Business Development Park – Wynndee Lee and Richard U. Nienstedt**

**Comments:** The significance of the new industrial park warrants a master plan that involves not only the city and county elected officials, but other stakeholders and community members. This contract will enable a strong vision, good land-use planning, and ultimately appropriate engineering design that will be suitable for the area of development that will occur alongside the industrial park.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**14. Appointment to Vacant City Commissioner Position**

**Comments:** Shawn Dickinson resigned from the Ottawa City Commission on February 3, 2016. According to Kansas Statute, Commissioners have sixty days to appoint a replacement to fulfill Mr. Dickinson’s unexpired term. Following a public application and interview process, Blake Jorgensen has been nominated to fulfill Mr. Dickinson’s unexpired term.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**15. Oath of Office for Commissioner- Elect**

**16. Comments from Commissioner Jorgensen**

**17. Report by City Manager**

**18. Reports by City Commissioners**

**19. Report by Mayor**

**20. City Commission Open Discussion Questions**

**Announcements**

- March 16, 2016 Special Call City/County Joint Meeting, 10:30 am, County Annex
- March 16, 2016 City/County/USD 290 Joint Luncheon, 12:00 pm, County Annex
- March 18, 2016 Retirement Reception for Chief Carner, 3:00 – 5:00 pm, Fire Station #1, 720 W 2<sup>nd</sup>
- March 21, 2016 Study Session, 4:00 pm, City Hall
- March 24, 2016 Mayor’s Prayer Breakfast, 8:00 am, Ottawa Bible Church, 1623 S Poplar
- March 28, 2016 Study Session, 4:00 pm, City Hall
- April 4, 2016 Study Session, 4:00 pm, City Hall
- May 6, 2016 Special Call Regular Meeting for Date & Location Change, 10:00 am, Neosho County Community College, 900 E Logan

**Adjourn**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_