

OTTAWA CITY COMMISSION MEETING AGENDA
City Hall Commission Chambers – 101 S. Hickory
Wednesday, March 2, 2016 – 7:00 pm



If you need this information in another format or require a reasonable accommodation to attend this meeting, please contact the City Clerk’s office at 785-229-3600. Please give advance notice of at least two (2) working days. TTY users please call 711.

Please notify the City Clerk before the meeting if you wish to address the City Commission.

- 1. Call to Order
- 2. Roll Call ___ Skidmore ___ Caylor ___ Reed ___ Graves
- 3. Welcome
- 4. Pledge of Allegiance
- 5. Invocation – Scott Bird

Consent Agenda – Items 6-7

- 6. Minutes from the February 15, 2016 Special Call Study Session, February 17, 2016 Special Call Regular Meeting and February 22, 2016 Study Session
- 7. Agenda Approval

Motion: _____ Second: _____ Vote: _____

Regular Agenda

- 8. **Public Comments.** Persons who wish to address the City Commission regarding items on the agenda may do so as that agenda item is called. Persons who wish to address the City Commission regarding items not on the agenda and that are under the jurisdiction of the City Commission may do so at this time when called upon by the Mayor. Comments on personnel matters and matters pending in court or with other outside tribunals are not permitted. Speakers are limited to three minutes. Any presentation is for information purposes only. No action will be taken.
- 9. **Declaration.** At this time I'd like to give Commissioners a chance to declare any conflict or communication they've had that might influence their ability to consider today's issues impartially.

New Business

- 10. **A Proclamation Recognizing March 6-12, 2016 as Girl Scout Week.**
Comments: This proclamation commemorates the 104th Anniversary of Girl Scouting in the United States and the valiant service Ottawa Girls have brought to this community. Marcela Rodriquez-Hill and other Girl Scouts will accept the proclamation.
- 11. **A Proclamation Recognizing March 19, 2016 as National Quilter’s Day.**
Comments: In 1989 the Kentucky Heritage Quilt Society organized a “Quilters Day Out” on the third Saturday of March to celebrate the rich tradition of quilt making. To commemorate this day, we proclaim March 19, 2016 as Quilters Day in the City of Ottawa. Gloria Musick will accept the proclamation.
- 12. **An Ordinance to amend Municipal Code for Public Library Treasurer's Bond – Carolyn Snethen and Terry Chartier**
Comments: This ordinance amends Chapter 5, Article 3, Section 5-305, Treasurer of Board; duties in the Municipal Code. The bond amount is \$5,000.

Motion: _____ Second: _____ Vote: _____

13. **Flood Insurance Coverage Recommendation – Michelle Stegman and Scott Bird**
Comments: Staff recommends maintaining flood insurance in place on recommended buildings, eliminate certain coverages and add NFIP coverages to previously uninsured buildings.

Motion: _____ Second: _____ Vote: _____

14. **Request for Approval of Ordinance Annexing Land to the City of Ottawa – Wynndee Lee and Richard U. Nienstedt**
Comments: Properties to be annexed are the City’s water tower at 2129 E. Wilson Street and City property in the Rock Creek Business Development Park (2542, 2580, 2620, 2690 and 2710 Montana Road as well as 2655 Kingman Road).

Motion: _____ Second: _____ Vote: _____

15. **2016 Street Rehabilitation Program Bid Recommendations – Michael Haeffele**
Comments: Staff recommends acceptance of the bid from Vance Brothers, Inc. in the amount of \$95,401.10 for chip and seal and the bid from Killough Construction Inc. in the amount of \$129,702.00 for mill and overlay. Both bids combined are below budgeted amount of \$230,000 for this year.

Motion: _____ Second: _____ Vote: _____

16. **Consideration of City Manager Employment Agreement – Blaine Finch**
Comments: City Attorney Blaine Finch will review the City Manager Employment Agreement.

Motion: _____ Second: _____ Vote: _____

17. **Report by City Manager**

18. **Reports by City Commissioners**

19. **Report by Mayor**

Announcements

- March 7, 2016 Study Session, 4:00 pm, City Hall **CANCELED**
- March 14, 2016 Special Call Study Session, 4:00 pm, Goppert Building, 705 W. 15th St.
- March 16, 2016 Special Call **Regular** Meeting for Location Change, 9:30 am, Courthouse Square Apartments, 235 S. Main
- March 16, 2016 Special Call City/County/USD 290 Joint Meeting, 10:30 am, County Annex
- March 16, 2016 City/County/USD 290 Joint Luncheon, 12:00 pm, County Annex
- March 18, 2016 Retirement Reception for Chief Carner, 3:00-5:00 pm, Fire Station #1, 720W. 2nd St

Adjourn

Motion: _____ Second: _____ Vote: _____