

OTTAWA CITY COMMISSION MEETING AGENDA
City Hall Commission Chambers – 101 S. Hickory
Wednesday, February 3, 2016 – 7:00 pm



If you need this information in another format or require a reasonable accommodation to attend this meeting, please contact the City Clerk's office at 785-229-3600. Please give advance notice of at least two (2) working days. TTY users please call 711.

Please notify the City Clerk before the meeting if you wish to address the City Commission.

1. **Call to Order**
2. **Roll Call** _____ Skidmore _____ Dickinson _____ Reed _____ Caylor _____ Graves
3. **Welcome**
4. **Pledge of Allegiance**
5. **Invocation – Todd Miller, Cherry Street Wesleyan**

Consent Agenda – Items 6-7

6. **Minutes from the January 11, 2016 and January 25, 2016 Study Sessions; January 11, 2016 and January 12, 2016 Special Call Meetings for Commission Retreat; and the January 20, 2016 Regular Meeting**
7. **Agenda Approval**

Motion: _____ Second: _____ Vote: _____

Regular Agenda

8. **Public Comments.** Persons who wish to address the City Commission regarding items on the agenda may do so as that agenda item is called. Persons who wish to address the City Commission regarding items not on the agenda and that are under the jurisdiction of the City Commission may do so at this time when called upon by the Mayor. Comments on personnel matters and matters pending in court or with other outside tribunals are not permitted. Speakers are limited to three minutes. Any presentation is for information purposes only. No action will be taken.
9. **Declaration.** At this time I'd like to give Commissioners a chance to declare any conflict or communication they've had that might influence their ability to consider today's issues impartially.

New Business

10. **A Proclamation Recognizing February 7-13, 2016 as Boy Scout Week.**
Comments: The Boy Scouts of America were incorporated on February 8, 1910. Each year this anniversary is commemorated with Scout Week. Boy Scouts provide an educational program for boys and young adults to build character, to train in the responsibilities of participating citizenship, and to develop personal fitness. Members of Ottawa Cub Scout Packs and Boy Scout Troops will accept the proclamation.
11. **Request to Approve Ordinance for Conditional Use Permit – Wynndee Lee**
Comments: The permit is to allow a group home with 10 residents on the property located at 27 E. Rockwood Dr., in an R-1 Low Density Dwelling District.

Motion: _____ Second: _____ Vote: _____

12. **Request to Approve Ordinance Amending Chapter 18, Article II of the Municipal Code – Wynndee Lee**

Comments: This amendment would refer all inquiries on vacation of rights-of-way, easements, dedicated building setback lines, alleys, and subdivisions to Article 12 of the Subdivision Regulations.

Motion: _____ Second: _____ Vote: _____

13. **2016 Street Rehabilitation Plan – Michael Haeffele**

Comments: Plan for maintaining and improving street conditions in the City and proposed list of streets targeted for rehab in 2016 – 2019.

Motion: _____ Second: _____ Vote: _____

14. **Rock Creek Business Development Park Engineering Services Recommendation – Dennis Tharp and Richard U. Nienstedt**

Comments: The Engineering Selection Committee comprised of five members selected by Franklin County and five selected by the City of Ottawa concluded their review, interview and deliberation process to provide a final recommendation to the City and County Commissions.

Motion: _____ Second: _____ Vote: _____

15. **Request for Approval of Kansas Electric Utilities Task Force Strategic Assistance Agreement – Dennis Tharp**

Comments: Agreement to allow the electric utilities of Kansas to work together if an emergency or disaster outstripped the resources available through their own electric industry sectors through existing mutual aid programs and efforts.

Motion: _____ Second: _____ Vote: _____

16. **Report by City Manager**

17. **Reports by City Commissioners**

18. **Report by Mayor**

19. **Commissioner Resignation**

Comments: Shawn Dickinson has announced his resignation from the Ottawa City Commission.

20. **Executive Session for Non-Elected Personnel – Blaine Finch**

Announcements

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| • February 3, 2016 | Regular Meeting, 7:00 pm, City Hall |
| • February 8, 2016 | Study Session, 4:00 pm, City Hall |
| • February 15, 2016 | Special Call Study Session for Location Change, 4:00 pm, Carnegie Cultural Center, 501 S. Main |
| • February 17, 2016 | Special Call Regular Meeting for Location Change, 9:30 am, Keim Bakery, 304 S. Main |
| • February 29, 2016 | Special Call for Commission/Dept Director Retreat, 5:00 pm, City Hall |

Adjourn

Motion: _____ Second: _____ Vote: _____