

**Regular Meeting Minutes  
Commission Chambers  
101 S Hickory, Ottawa, Kansas  
Minutes of December 16, 2015**

The Governing Body met at 9:30 am this date with the following members present and participating to wit: Mayor Skidmore, Commissioner Dickinson, Commissioner Caylor, Commissioner Reed and Commissioner Graves were all present. A quorum was present.

The Mayor called the meeting to order and welcomed the Chamber Audience and led the Pledge of Allegiance to the American flag. The invocation was given by Ron Galvin with Westminster Presbyterian Church.

**Consent Agenda**

The Governing Body reviewed the consent agenda consisting of minutes from the November 30, 2015 Study Session; applications for Cereal Malt Beverage License for the 2015 and 2016 year; and the regular meeting agenda. Commissioner Caylor made a motion, seconded by Commissioner Graves to approve the consent agenda. The motion was considered and upon being put, all present voted aye. The Mayor declared the consent agenda duly approved.

**Public Comments**

None offered at this time.

**Declaration**

None were given at this time.

**Presentation of 2<sup>nd</sup> Place Award—Christmas Parade**

Utilities Director Dennis Tharp recognized the City Employees who participated in the city float for the Christmas Parade. The City's float was designed with a city and utility themes, and the winnings from getting 2nd place, are going to the City of Ottawa's Christmas efforts to help Senior Citizens. Assistant Superintendant Jason Drayer presented the parade money to Executive Assistant Glora Mathews for the City's Senior Citizen Project.

**Presentation of CALEA Certification Award**

Police Chief Dennis Butler thanked the commission and all the city staff for their help in obtaining the CALEA Certification Award. Mr. Butler gave a special thanks to the police officers and Sergeant Bobbie Hawkins for keeping everyone together on this journey. This designation helps the Police Department operate in the best interest of the employees and the citizens. January 29<sup>th</sup> a Chamber Coffee will be held to recognize the Police Department for their efforts in gaining the CALEA Certification. There will be an official from CALEA attending this coffee. Mr. Butler also welcomed back Captain Adam Weingartner. He was attending a professional police development program. Mayor Skidmore read the letter received by the Ottawa Police Department from CALEA.

### **Resolution—Planned Capital Lease Purchase of Equipment**

The Governing Body heard from Finance Director Scott Bird regarding a lease purchase for a dump truck for the Public Works department. This resolution authorizes the City Manager and Director of Finance to execute an agreement or any other necessary documents to secure planned capital lease purchase of equipment for the Public Works Department. The lowest bid received came from Arvest Bank at 1.85%. Commissioner Graves made a motion, seconded by Commissioner Caylor to adopt this resolution. The motion was considered and upon being put, all present voted aye. The Mayor declared the resolution duly adopted and the resolution was numbered Resolution No. 1687-15 A.

### **Ordinance—Marshall Wind Farm Project**

The Governing Body heard from Utilities Director Dennis Tharp regarding a request for approval of an ordinance authorizing the execution of the Marshall Wind Farm Project Renewable Energy Power Sales Agreement. This agreement will bring in 2.5 MW from the Marshall Wind Farm in Northeast Kansas. This is a great opportunity for the City to create a more diverse portfolio and it also establishes some green initiatives. This 2.5 MW of wind energy makes up about 7% of the City of Ottawa's overall energy load. Commissioner Caylor made a motion, seconded by Commissioner Reed to adopt the ordinance. The motion was considered and upon being put, all present voted aye. The Mayor declared the ordinance duly adopted and the ordinance was numbered Ordinance No. 3905-15.

### **City Manager's Report**

City Manager Richard U Nienstedt reported:

- This is the last regular commission meeting for this year. It has been a good year and the leadership from the commission is good for this community and the future.
- The City of Ottawa float turned out well and this was a great project to build relationships in the City.
- Congratulations to the Police Department for their CALEA designation. There was great support from the community on this.
- Congratulations to Commissioner Reed who was appointed to the Community of Economic Development Committee for the National League of Cities.
- There will be a Chamber Coffee at City Hall in the Commission Chambers on Friday for Willow Domestic Violence.
- Merry Christmas to all.

### **Reports by City Commissioners**

Commissioner Graves wished everyone a Merry Christmas.

Commissioner Caylor thanked Turner Flowers for the beautiful bouquets in the Commission Room. Commissioner Caylor thanked the Police Department for all their efforts on keeping the citizens safe at the highest standard in the nation. Commissioner Caylor attended the City Band Concert and appreciates all who volunteer for the City Band. Commissioner Caylor stated a benefit on New Year's Eve will be held at the Plaza Theatre for the OMA. Commissioner Caylor also encouraged all to get involved in the Libraries event for 2016 called O-Town Reads.

Commissioner Dickinson wished everyone a Merry Christmas and stated the parade and a great turnout this year.

Commissioner Reed congratulated the Ottawa Police Department on their CALEA Certification and wished everyone a Merry Christmas.

### **Mayor's Report**

Mayor Skidmore reported:

- There is a blood drive at Ransom Memorial Hospital on December 23<sup>rd</sup>.
- Wished everyone a Merry Christmas and encouraged all to invite someone in who may be alone on Christmas.

### **Announcements**

Mayor Skidmore announced:

- December 21, 2015: Study Session, 4:00 pm, City Hall
- December 25, 2015: Christmas Holiday, City Offices Closed
- December 28, 2015: Study Session, 4:00 pm, City Hall

### **Adjournment**

There being no further business to come before the Governing Body, Commissioner Dickinson made a motion, seconded by Commissioner Reed, to adjourn the meeting. The motion as considered and upon being put, all present voted aye. The Mayor declared the meeting duly adjourned at 10:08 am.

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Carolyn S. Snethen, City Clerk