

**Regular Meeting Minutes
Commission Chambers
101 S Hickory, Ottawa, Kansas
Minutes of December 2, 2015**

The Governing Body met at 7:00 pm this date with the following members present and participating to wit: Commissioner Dickinson, Commissioner Caylor, Commissioner Reed and Commissioner Graves were all present. Mayor Skidmore was absent. A quorum was present.

The Mayor pro tem called the meeting to order and welcomed the Chamber Audience and led the Pledge of Allegiance to the American flag. The invocation was given by Sheriff Chaplain Scott Dickinson.

Consent Agenda

The Governing Body reviewed the consent agenda consisting of Minutes from the November 4-7, 2015 Special Call Meeting for NLC Conference, November 4, 2015 and November 18, 2015 Regular Meetings, November 9, 2015 Study Session, November 10, 2015 Special Call for LKM Supper, November 16, 2015 Special Call Meeting for Time Change and November 16, 2015 Special Call Walnut Bike Lane Meeting; Approval of Nabila Formusoh as the new board member for the Accessibility Advisory Board; Approval of the 2016 Cereal Malt Beverage License Renewal Applications; and the regular meeting agenda. Commissioner Caylor made a motion, seconded by Commissioner Reed to approve the consent agenda. The motion was considered and upon being put, all present voted aye. The Mayor pro tem declared the consent agenda duly approved.

Public Comments

None offered at this time.

Declaration

None were given at this time.

Resolution—Ottawa City Limits 2015

The Governing Body heard from Community Development Director Wynndee Lee regarding a request for approval of a resolution describing Ottawa city limits including property annexed in 2015. This resolution defines and declares the territorial limits and boundaries of the city of Ottawa and rescinds Resolution No. 1653-14. Commissioner Reed made a motion, seconded by Commissioner Graves to approve this resolution. The motion was considered and upon being put, all present voted aye. The Mayor pro tem declared the resolution duly approved and the resolution was numbered Resolution No. 1685-15.

Ordinance—Conditional Use Permit 1320 W 19th

The Governing Body heard from Community Development Director Wynndee Lee regarding a request for approval of an ordinance for a conditional use permit for the property address of 1320 W 19th Street. This permit is to allow an elementary school, public education facility, on the property located at 1320 W 19th Street in an R-1 Low Density Dwelling District. Commissioner Graves made a motion, seconded by Commissioner Caylor to approve this ordinance. The motion was considered and upon being put, all present voted aye. The Mayor pro tem declared the ordinance duly approved and the ordinance was numbered Ordinance No. 3904-15.

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Resolution—KDOT Classification System

The Governing Body heard from Public Works Director Michael Haeffele regarding a request to approve a resolution for Kansas Department of Transportation (KDOT) for mapping changes regarding the urban city functional classification system for the City of Ottawa. Commissioner Caylor made a motion, seconded by Commissioner Graves to approve this Resolution. The motion was considered and upon being put, all present voted aye. The Mayor pro tem declared the resolution duly approved and the resolution was numbered Resolution No. 1686-15.

Resolution—KDOT Boundary Lines

The Governing Body heard from Public Works Director Michael Haeffele regarding a request to approve a resolution for Kansas Department of Transportation (KDOT) for mapping changes regarding urban area boundary lines for the City of Ottawa. Commissioner Caylor made a motion, seconded by Commissioner Reed to approve this resolution. The motion was considered and upon being put, all present voted aye. The Mayor pro tem declared this resolution duly approved and the resolution was numbered Resolution No. 1687-15.

Report by City Manager

City Manager Richard U Nienstedt is absent attending a City Manager's Conference.

Report by City Commissioner

Commissioner Graves stated she was thankful to be able to turn on the Christmas lights and light the Mayor's Tree this year and her kids enjoyed it.

Commissioner Caylor congratulated the Ottawa Police Department on their accreditation designation.

Report by Mayor pro tem

Mayor pro tem Dickinson reported:

- Had the opportunity to attend with Chief Butler to accept their accreditation designation. Because of this designation, there are many relationships built by our Police Department with other resources. Congratulations.

Announcements

Mayor pro tem Dickinson announced:

- December 7, 2015: Study Session, 4:00 pm, City Hall
- December 14, 2015: Study Session, 4:00 pm, City Hall
- December 16, 2015: Regular Meeting, 9:30 am, City Hall

Adjournment

There being no further business to come before the Governing Body, Commissioner Caylor made a motion, seconded by Commissioner Graves, to adjourn the meeting. The motion as considered and upon being put, all present voted aye. The Mayor pro tem declared the meeting duly adjourned at 7:21 pm.

Carolyn S. Snethen, City Clerk