

Special Call Study Session Minutes
Time Change to 5:00 pm
Ottawa, Kansas
Minutes of November 16, 2015

The Governing Body met at 5:00 pm this date with the following members present and participating to wit: Mayor Skidmore, Commissioner Dickinson, Commissioner Caylor, Commissioner Reed, and Commissioner Graves were all present. A quorum was present.

Mayor Skidmore called the meeting to order.

Public Comments

None offered at this time.

Minutes to Review

The Governing Body reviewed minutes from the November 2, 2015 study session meeting. It was agreed to place this item on the next regular meeting agenda, November 18, 2015.

Civil Rights/Fair Housing Policy

The Governing Body heard from Community Development Director Wynndee Lee regarding a request to adopt the Civil Rights/Fair Housing Policy. It is required by the State of Kansas for the Governing Body to adopt this policy with every CDBG grant request. It was agreed to place this policy on the next regular meeting agenda.

Proclamation—National Toilet Day

The Governing Body heard from Assistant Utilities Director David Buehler regarding a proclamation recognizing November 19, 2015 as World Toilet Day to draw attention to the global sanitation challenges. In this community, we are blessed with infrastructure and professionals working to create better sanitation to improve health and quality of life. It was agreed to place this item on the next regular meeting agenda.

Airport Advisory Board Opening

The Governing Body discussed the two candidates, Robert Bowers and Daryl Flager, who interviewed for the Airport Advisory Board. The Governing Body agreed by consensus to recommend Robert Bowers as the new Airport Advisory Board member. It was agreed to place this item on the next regular meeting agenda.

Commissioners' Reports

Commissioner Reed would like to make a report on the National League Conference at the next study session meeting.

Commissioner Caylor would also like to make a report on the National League Conference at the next study session meeting.

Mayor's Report

Mayor Skidmore reported an executive session was needed.

Executive Session

Recess

Commissioner Caylor made a motion, seconded by Commissioner Graves to recess into executive session for a period of 20 minutes with no action to be taken after. The purpose of the executive session is attorney-client privilege with City Manager Richard U Nienstedt and City Attorney Blaine Finch in attendance. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly recessed at 5:20 pm.

Reconvene

Commissioner Reed made a motion, seconded by Commissioner Graves to reconvene. The motion was considered and upon being put, all present voted aye. The Mayor declared the work study session duly reconvened at 5:40 pm.

Recess

Commissioner Caylor made a motion, seconded by Commissioner Reed to recess into executive session for a period of 5 minutes for the purpose of attorney-client privilege with City Manager Richard U Nienstedt and City Attorney Blaine Finch present. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly recessed at 5:40 pm.

Reconvene

Commissioner Reed made a motion, seconded by Commissioner Dickinson to reconvene. The motion was considered and upon being put, all present voted aye. The Mayor declared the work study session duly reconvened at 5:45 pm.

Adjournment

There being no further business to go before the Governing Body, Commissioner Dickinson made a motion, seconded by Commissioner Caylor to adjourn the meeting. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly adjourned at 5:45 pm.

Carolyn S. Snethen, City Clerk

November 16, 2015