

**Study Session Minutes
Ottawa, Kansas
Minutes of November 9, 2015**

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Mayor Skidmore, Commissioner Caylor, and Commissioner Graves were all present. Commissioner Dickinson and Commissioner Reed were absent. A quorum was present.

Mayor Skidmore called the meeting to order.

Public Comments

The Governing Body heard from the Plaza Cinema owner Peach Madl who invited all to attend the airing of Sunflower Journey Program on November 12, 2015.

Minutes to Review

The Governing Body reviewed minutes from the October 26, 2015 Study Session and with the requested change agreed to place this item on the next regular meeting agenda, November 18, 2015.

Resolution—Raw Water Line

The Governing Body heard from Finance Director Scott Bird and Assistant Utilities Director David Buehler regarding a request for approval of a resolution authorizing completion of an application to the Kansas Department of Health and Environment regarding a loan for the purpose of constructing an additional raw water line in the amount of \$3,262,500. It was agreed to place this item on the next regular meeting agenda.

Resolution—Water Rate Increase

The Governing Body heard from Finance Director Scott Bird and Assistant Utilities Director David Buehler regarding a resolution authorizing water rate increases to provide funding for the raw water line project. It was agreed to place this item on the next regular meeting agenda.

State Historic Preservation—424 S Hickory

The Governing Body heard from Chief Building Official Jim Sherman regarding a request to override the State Historic Preservation Office Determination for 424 S Hickory. A letter was received from First Baptist Church stating the structure at 424 S Hickory, is beyond their ability to make the structure habitable. City staff concurred the structure is not safe to occupy and needs major investment. It is agreed to place the public hearing for November 18, 2015 regular meeting agenda.

Airport Advisory Board

The Governing Body heard from City Manager Richard U Nienstedt who stated there is one vacant position that needs to be filled and two applications were received. It was agreed to place this item for discussion on the next study session agenda, November 16, 2015.

Economic Development Presentation

The Governing Body heard from City Manager Richard U Nienstedt and Community Development Director Wynndee Lee regarding the Economic Development Process for the City of Ottawa.

City Manager's Report

City Manager Richard U Nienstedt reported:

- A suggested agenda for the Walnut Street Meeting Discussion, Monday, November 16th, 6:30 pm
- Commissioners will meet November 10th at City Hall to leave for the League of Kansas Municipalities Regional Supper at 4:45 pm.

Commissioners' Reports

Commissioner Caylor stated she enjoyed the National League of Cities Conference and will bring back information from the Conference at the next study session meeting.

Mayor's Report

Mayor Skidmore stated it was great to have Senator Moran in town for the Veteran's Day Parade. The Parade had a great turnout.

Announcements

Mayor Skidmore announced:

- November 10, 2015: Special Call Meeting, LKM Regional Supper, 5:30 pm, Olathe Community Center
- November 11, 2015: Veteran's Day, City Offices CLOSED
- November 16, 2015: Special Call Study Session for Time Change, 5:00 pm, City Hall
- November 16, 2015: Special Call Meeting to continue discussion of placement of bike lanes on Prairie Spirit Trail on Walnut Street, 6:30 pm, City Hall
- November 18, 2015: Regular Meeting, 9:30 am, City Hall (Commission Pictures will be taken)

Adjournment

There being no further business to come before the Governing Body, Commissioner Caylor made a motion, seconded by Commissioner Graves, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly adjourned at 4:54 pm.

Carolyn S. Snethen, City Clerk

November 9, 2015