

**OTTAWA CITY COMMISSION MEETING AGENDA**  
**City Hall Commission Chambers – 101 S. Hickory**  
**Wednesday, December 2, 2015 – 7:00 pm**



If you need this information in another format or require a reasonable accommodation to attend this meeting, please contact the City Clerk's office at 785-229-3600. Please give advance notice of at least two (2) working days. TTY users please call 711.

**Please notify the City Clerk before the meeting if you wish to address the City Commission.**

1. **Call to Order**
2. **Roll Call** \_\_\_\_\_ Skidmore \_\_\_\_\_ Dickinson \_\_\_\_\_ Reed \_\_\_\_\_ Caylor \_\_\_\_\_ Graves
3. **Welcome**
4. **Pledge of Allegiance**
5. **Invocation – Scott Dickinson, Sheriff Chaplain**

**Consent Agenda – Item 6**

6. **Minutes from the November 4-7, 2015 Special Call Meeting for NLC Conference, November 4, 2015 and November 18, 2015 Regular Meetings, November 9, 2015 Study Session, November 10, 2015 Special Call for LKM Supper, November 16, 2015 Special Call Meeting for Time Change and November 16, 2015 Special Call Walnut Bike Lane Meeting**

7. **Approval of new member to Boards & Commissions**  
**Accessibility Advisory Board: Nabila Formusoh**

8. **Applications for Cereal Malt Beverage Licenses for the year 2016 – Hailey Luke**  
**Comments:** Below is the list of applications for Cereal Malt Beverage (CMB) Licenses for 2016. A copy of each Kansas Department of Revenue Retailers' Sales Tax Certificate, as well as, the completed and signed Cereal Malt Beverage Application has been received for each applicant. The applications have been reviewed and approved by the Police Department and the City Attorney with no reason for denial. Upon approval, a report will be submitted to the Kansas Department of Revenue with appropriate fees. A State CMB stamp is attached to each CMB license. Without this stamp, the CMB license is not valid. The State CMB Stamp fee is in addition to the license fee and is collected by the City Clerk at the time of application. There are two types of CMB licenses:

1. A Cereal Malt Beverage license allows for the sale of cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.
2. A Cereal Malt Beverage license for the sale of any CMB for use or consumption on the licensed premise and not for resale in any form.

For Consumption on the Premises:

- Shari Bishop, Bishop's Brew: 120 E Dundee
- NPC International, Inc., Pizza Hut #4739: 2314 S Princeton Street
- John Duncan, Pizza Time Pub LLC: 208 S Main Street
- Pizza Village, Inc.: 330 S Main Street

Not for Consumption on the Premises:

- Casey's Store #2362: 940 N Main Street
- Casey's Store #2668: 1019 W 7<sup>th</sup> Street
- Casey's Store #2746: 334 N Main Street
- Heartland Petroleum, Mini Mart: 2120 S Princeton Street
- Leiszler Oil, Short Stop #23: 1621 S Main Street
- Love's Travel Stop #258: 203 E 27<sup>th</sup> Avenue

- Morani, Inc., Logan 66: 304 E Logan Street
- PBCB Acquisitions, Price Chopper: 2138 S Princeton Circle
- SM Trading Corp, Fuel Express 17: 2518 E Logan Street
- TA Operating LLC, Minit Mart: 2243 S Princeton Street
- Taylor Oil Inc., Ottawa Amoco: 2305 S Cedar Street
- Walgreen's Co.: 1445 S Main Street
- Walmart #382: 2101 S Princeton Street

**9. Agenda Approval**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**Regular Agenda**

- 10. Public Comments.** Persons who wish to address the City Commission regarding items on the agenda may do so as that agenda item is called. Persons who wish to address the City Commission regarding items not on the agenda and that are under the jurisdiction of the City Commission may do so at this time when called upon by the Mayor. Comments on personnel matters and matters pending in court or with other outside tribunals are not permitted. Speakers are limited to three minutes. Any presentation is for information purposes only. No action will be taken.
- 11. Declaration.** At this time I'd like to give Commissioners a chance to declare any conflict or communication they've had that might influence their ability to consider today's issues impartially.

**New Business**

- 12. Request for Approval of Resolution Describing Ottawa City Limits Including Property Annexed in 2015 - Wynndee Lee**  
**Comments:** Resolution defining and declaring the territorial limits and boundaries of the City of Ottawa and rescinding resolution no. 1653-14.
- Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_
- 13. Request for Approval of Ordinance for Conditional Use permit for Property at 1320 W. 19<sup>th</sup> St – Wynndee Lee**  
**Comments:** Ordinance for a conditional use permit to allow an elementary school, public education facility on the property located at 1320 W. 19<sup>th</sup> St in an R-1 Low Density Dwelling District.
- Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_
- 14. Request to Approve Resolution for Kansas Department of Transportation for Mapping Changes Regarding Classification Systems – Michael Haeffele**  
**Comments:** A resolution to approve urban city functional classification systems for the City of Ottawa.
- Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_
- 15. Request to Approve Resolution for Kansas Department of Transportation Mapping Changes Regarding Boundary Lines – Michael Haeffele**  
**Comments:** A resolution to establish urban area boundary lines around the City of Ottawa.
- Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_
- 16. Report by City Manager**
- 17. Reports by City Commissioners**
- 18. Report by Mayor Pro-Tem**

**Announcements**

- December 7, 2015
- December 14, 2015
- December 18, 2015
- December 21, 2015
- December 25, 2015

Study Session, 4:00 pm, City Hall  
Study Session, 4:00 pm, City Hall  
**REGULAR** Meeting, 9:30 am, City Hall  
Study Session, 4:00 pm, City Hall  
Christmas Holiday, City Offices CLOSED

**Adjourn**

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Time: \_\_\_\_\_