

**OTTAWA CITY COMMISSION MEETING AGENDA**  
**City Hall Commission Chambers – 101 S. Hickory**  
**Wednesday, November 18, 2015 – 9:30 am**



If you need this information in another format or require a reasonable accommodation to attend this meeting, please contact the City Clerk's office at 785-229-3600. Please give advance notice of at least two (2) working days. TTY users please call 711.

**Please notify the City Clerk before the meeting if you wish to address the City Commission.**

1. **Call to Order**
2. **Roll Call** \_\_\_\_\_ Skidmore \_\_\_\_\_ Dickinson \_\_\_\_\_ Reed \_\_\_\_\_ Caylor \_\_\_\_\_ Graves
3. **Welcome**
4. **Pledge of Allegiance**
5. **Invocation – Scott Bird**

**Consent Agenda – Items 6-7**

6. **Approval of new member to Boards & Commissions**  
**Airport Advisory Board: Robert Bowers**

7. **Minutes from the October 26, 2015 and November 2, 2015 Study Sessions.**

8. **Agenda Approval**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**Regular Agenda**

9. **Public Comments.** Persons who wish to address the City Commission regarding items on the agenda may do so as that agenda item is called. Persons who wish to address the City Commission regarding items not on the agenda and that are under the jurisdiction of the City Commission may do so at this time when called upon by the Mayor. Comments on personnel matters and matters pending in court or with other outside tribunals are not permitted. Speakers are limited to three minutes. Any presentation is for information purposes only. No action will be taken.
10. **Declaration.** At this time I'd like to give Commissioners a chance to declare any conflict or communication they've had that might influence their ability to consider today's issues impartially.

**New Business**

11. **Public Hearing Concerning the Demolition of a Single Family Structure at 424 S. Hickory St.**  
**Comments:** This public hearing has been called for the consideration of the demolition of a single-family structure located at 424 S. Hickory Street. City staff will present the details of this request.

Open: \_\_\_\_\_ Close: \_\_\_\_\_

**12. Request to Override the State Historic Preservation Office (SHPO) Determination for 424 S. Hickory Street – Jim Sherman.**

**Comments:** The owners of the structure (First Baptist Church) have indicated it is beyond their ability to make the structure habitable.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13. 2015 Employee Service Awards – Richard U. Nienstedt**

**Comments:** Each year the League of Kansas Municipalities recognizes “faithful, continuous service” to Kansas communities. This year the City of Ottawa is proud to recognize 27 employees with a combined total of 455 years of service to Kansas communities. Please join us as we take a moment to thank those who serve our community, today and throughout the years. Congratulations!

**10 Years**

Chuck Bigham  
Steve Burkhart  
Brian Demoret  
Zach Evans

**15 Years**

Michael Haeffele  
Leah Thomas  
John Shepherd  
David Buehler  
Ed Thompson  
Aaron Good  
Casey Crane  
Keith Chambers  
David Hunsaker  
Kirt Chapman  
Steve Lemons  
Dennis Tharp  
Steve Donahoo

**20 Years**

Kathy Greiner  
Deb Badders  
Chris Campbell  
Charles Johnson  
Chad Bentley  
Adam Weingartner

**25 Years**

Keith McAdoo  
Tim Matthias  
Steve Morton  
Troy Gavel

**14. Proclamation Recognizing November 19, 2015 as World Toilet Day – Dennis Tharp**

**Comments:** National Toilet Day was started in 2001 to draw attention to global sanitation.

**15. A Request to Adopt a Civil Rights / Fair Housing Policy – Wynndee Lee**

**Comments:** This policy was drafted by the State of Kansas and must be adopted for each CDBG grant received.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**16. Request for Approval of Resolution Authorizing Completion of Application to Kansas Department of Health and Environment – Scott Bird and Dennis Tharp**

**Comments:** This resolution authorizes the City Manager and his designee(s) to complete the application process for a Kansas Public Water Supply Loan in the amount of \$3,262,500.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**17. Request for Approval of Resolution Finding the Advisability of and Ordering the Adoption of Applicable Rates, Charges, Rules and Regulations, Conditions and Availability of the Services Rendered by the Water Department and Establishing an Effective Date, Providing the Enforcement and Rescinding Prior Resolutions.**

**Comments:** This resolution provides for rate increases to provide funding for the raw water line project.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

18. Report by City Manager

19. Reports by City Commissioners

20. Report by Mayor

**Announcements**

- November 23, 2015 Study Session, 4:00 pm, City Hall
- November 26-27, 2015 Thanksgiving Holiday, City Offices CLOSED
- November 28, 2015 Mayor's Tree Lighting, 5:00 pm, Haley Park
- November 30, 2015 Study Session, 4:00 pm, City Hall

**Adjourn**

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Time: \_\_\_\_\_