

**Study Session Minutes
Ottawa, Kansas
Minutes of October 19, 2015**

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Mayor Skidmore, Commissioner Dickinson, Commissioner Caylor, Commissioner Reed, and Commissioner Graves were all present. A quorum was present.

Mayor Skidmore called the meeting to order.

Public Comments

The Governing Body heard from Charlie Adamson, 2209 Nevada Rd, regarding the proposed Bike Lanes along Walnut Street. Mr. Adamson voiced concern regarding taking away parking along the 100 and 200 blocks of Walnut, stating that he regularly has four vehicles parked in front of his business, Adamson Brother Heating & Cooling, which is located at 102 S. Walnut Street. The Governing Body thanked Mr. Adamson for his concerns.

Minutes to Review

The Governing Body reviewed minutes from the October 5, 2015 Study Session and October 7, 2015 Regular Meeting and asked for two corrections to the October 7, 2015 Regular Meeting Minutes. The Governing Body agreed to place the corrected minutes on the next regular meeting agenda, October 21, 2015.

Charter Ordinance—City Manager Form of Government

The Governing Body heard from City Attorney Blaine Finch regarding a request for approval of Charter Ordinance exempting the City of Ottawa from the State Provisions of L. 2015 Ch. 88, Section 11, relating to the City Manager Form of Government. It was agreed to place this item on the next regular meeting agenda.

Charter Ordinance—Filling of Government Vacancies

The Governing Body heard from City Attorney Blaine Finch regarding a request for approval of Charter Ordinance exempting the City of Ottawa from the State Provisions of L. 2015, Chapter 88, Section 71, relating to the filling of Government vacancies and providing substitute provisions on the same subject. It was agreed to place this item on the next regular meeting agenda.

Ordinance—Countryside District

The Governing Body heard from Community Development Director Wynndee Lee regarding a request for approval of ordinance amending Article 8, Countryside District (CS), Section 8-201, to properly clarify "limited ag". It was agreed to place this item on the next regular meeting agenda.

Ordinance—Accessibility Advisory Board

The Governing Body heard from Human Resources Director Michelle Stegman regarding a request for approval of ordinance amending the size and quorum requirements of the Accessibility Advisory Board. It was agreed to place this item on the next regular meeting agenda.

Raw Water Line Update

The Governing Body heard from Utilities Director Dennis Tharp and Assistant Utilities Director David Buehler regarding the Raw Water Line Update. It is being requested for approval of a 5% rate increase for each year for 3 years to pay for two proposed project: the Raw Water line from the Marais des Cygnes and an additional clear-well to be located next to the water plant. The increases in water rates will allow the Utilities Department to move forward with KDHE final approval of plans and acquisition of funds through State Revolving Fund loan program and has been designed to provide funding and retire the debt on these two projects. It was agreed to place this item on the next regular meeting agenda.

Proclamation for National Arts and Humanities Month

The Governing Body reviewed a proclamation recognizing the Month of October 2015 as National Arts and Humanities Month and calls upon Ottawa citizens to celebrate and promote the arts and culture in our City. It was agreed to place this item on the next regular meeting agenda.

Proclamation for Lights on After School Day

The Governing Body reviewed a proclamation recognizing October 22, 2015 as Lights on After School Day and encourages the community to engage in innovative afterschool programs and activities that ensure the lights to stay on and the doors stay open for all children after school. It was agreed to place this item on the next regular meeting agenda.

Voting Delegates—National League of Cities Conference

Commissioner Dickinson made a motion, seconded by Commissioner Graves, to nominate Commissioners Caylor and Reed as the voting delegates for National League of Cities Conference November 4th- 7th. The Motion was considered and upon being put, all present voted aye. The Mayor declared the nomination of Commissioner Caylor and Commissioner Reed as voting delegates duly approved.

City Manager's Report

City Manager Richard U Nienstedt reported:

- Recognized City Attorney Blaine Finch for receiving the Intergovernmental Leadership Award.
- Airport Master Plan
- Encouraged the Commissioners to attend the Municipal Leadership Academy and provided a schedule for these events.
- Commission Pictures will not be on Wednesday, October 21st at the Commission Meeting due to the Mayor's absence.

Commissioners' Reports

Commissioner Dickinson reported that he had attended Ottawa University's Homecoming and stated it was a great celebration. Commissioner Dickinson also attended the League Meeting and stated it went very well.

Commissioner Reed enjoyed attending the League Meeting.

Commissioner Caylor joined other Commissioners at Ottawa University's Homecoming and is expressed enthusiasm about the movement happening at Ottawa University. Commissioner Caylor thanked Community Development Director Wynndee Lee for her representation at the Ottawa University Events.

Commissioner Graves is working with Ottawa Main Street regarding pop up stores.

Mayor's Report

Mayor Skidmore congratulated Ottawa University on its rich 150 history and stated that O.U. had a great turn out during the weekend celebrations.

Mayor Skidmore stated a 15 minute executive session was needed with no action to be taken afterwards.

Executive Session

Recess

Commissioner Caylor made a motion, seconded by Commissioner Reed, to recess into executive session for the purpose of attorney-client privilege with City Manager Richard U Nienstedt and City Attorney Blaine Finch present. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly recessed at 5:15 pm.

Reconvene

Commissioner Dickinson made a motion, seconded by Commissioner Reed, to reconvene the meeting. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly reconvened at 5:30 pm.

Recess

Commissioner Caylor made a motion, seconded by Commissioner Dickinson, to recess into executive session for the purpose of attorney-client privilege with City Manager Richard U Nienstedt and City Attorney Blaine Finch present. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly recessed at 5:30 pm.

Reconvene

Commissioner Caylor made a motion, seconded by Commissioner Dickinson, to reconvene the meeting. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly reconvened at 5:35 pm.

Adjournment

There being no further business to come before the Governing Body, Commissioner Caylor made a motion, seconded by Commissioner Dickinson, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly adjourned at 5:35 pm.

Carolyn S. Snethen, City Clerk

October 19, 2015