

**Study Session Minutes
Ottawa, Kansas
Minutes of October 5, 2015**

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Mayor Skidmore, Commissioner Dickinson, Commissioner Caylor and Commissioner Reed were all present. A quorum was present.

Mayor Skidmore called the meeting to order.

Public Comments

The Governing Body heard from Bob Stevanus with Power of the Past. He reviewed how well the Tractor Show turned out this year and thanked all City Staff who helped with the event.

The Governing Body heard from Gene Hirt, 107 Jefferson St, Pomona, KS regarding the Chip and Seal on Eisenhower and the intersection at 23rd Street and Eisenhower.

Interview for Tree Board

The interview for David Drumright for the Tree Board was cancelled.

Minutes to Review

The Governing Body reviewed minutes from the September 28, 2015 Study Session. It was agreed to place the minutes on the next regular meeting agenda, October 7, 2015.

Audit—City of Ottawa’s Financial Statements

The Governing Body reviewed the audit report on the City of Ottawa’s financial statements for the year ending December 31, 2014 with Finance Director Scott Bird and Auditor Jonathan Nibarger with Mize Houser & Company P.A. There were no statutory violations on the budget or cash in the audit. The Governing Body agreed to place this item on the next regular meeting agenda.

Resolution—Renewal of Temporary Notes

The Governing Body heard from Finance Director Scott Bird regarding a request for approval of a resolution authorizing issuance and delivery of \$530,000 principal amount of General Obligation Renewal Temporary Notes, Series 2015-1. The Governing Body agreed to place this item on the next regular meeting agenda.

Municipal Code Review

The Governing Body reviewed the following chapter summary changes with City Attorney Blaine Finch and City Staff:

- Chapter 14: Utilities
- Chapter 15: Stormwater
- Chapter 60: Tree Regulations
- Chapter 70: Streets and Sidewalks

The Governing Body agreed to place the requested changes on the next regular meeting agenda.

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Ordinance—Adopting Codification of Ordinances

The Governing Body heard from City Attorney Blaine Finch regarding a request for approval of an ordinance to adopt the codification of ordinances of the City of Ottawa. It was agreed to place this item on the next regular meeting agenda.

Ordinance—Conditional Use Permit

The Governing Body heard from City Attorney Blaine Finch regarding a request for approval of ordinance for Conditional Use Permit for Farm Animals at 1207 S Lincoln St. It was agreed to place this item on the next regular meeting agenda.

Proclamation—Community Planning Month

The Governing Body reviewed a proclamation recognizing October 2015 as Community Planning Month in the City of Ottawa in conjunction with the celebration of National Community Planning Month. It was agreed to place this item on the next regular meeting agenda.

Proclamation—Breast Cancer Awareness Month

The Governing Body reviewed a proclamation recognizing October 2015 as Breast Cancer Awareness Month and urges all women and their families in Ottawa, Kansas to get the facts about breast cancer. It was agreed to place this item on the next regular meeting agenda.

Cereal Malt Beverage License—2120 S Princeton

The Governing Body heard from Assistant City Clerk Hailey Luke regarding a Cereal Malt Beverage License Application received for 2120 S Princeton by Heartland Petroleum Inc. because of ownership changes. It was agreed to place this item on the consent agenda for the next regular meeting.

City Manager's Report

City Manager Richard U Nienstedt reported:

- Agricultural Lease with Ottawa Coop

Mayor's Report

Mayor Skidmore reported:

- Day on the Job had a great turnout.
- Received a thank you note from OHS Senior Allie Sanford that attended Day on the Job.
- Expressed his condolences to Terry Chartier and all the library staff for the passing of Barbara Dew.

Interviews for Vacant Seat on City Commission

The Governing Body interviewed the following candidates for the vacant seat on the City Commission:

- Emily Graves
- Michael Pippin
- Stephanie Valencia
- Richard Oglesby
- Norman Griffith
- Richard Mobley

Following interviews the Governing Body discussed all applicants and agreed to place this item on the next regular meeting agenda.

Adjournment

There being no further business to go before the Governing Body, Commissioner Reed made a motion, seconded by Commissioner Caylor to adjourn the meeting. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly adjourned at 9:06 pm.

Carolyn S. Snethen, City Clerk